



TOWN COUNCIL REGULAR MEETING

Wednesday, June 16, 2021 at 6:00 pm

Attendees: Interim Town Manager - Heidi Wink, Town Clerk - Kelsi Miller, Fire Chief - Robert Pena Jr., Battalion Chief - Robert Pena III, Police Chief- Dayson Merrill, Community Services Director Robin Aguero, PW/PZ Director Timothy Rasmussen, Town Attorney - Tosca Henry

**Springerville Town Council Chambers - 418 E. Main St.
Springerville, AZ 85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

TOWN COUNCIL MEETING: 6:00 P.M.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

2. ROLL CALL:

Members of the Town Council or Legal Counsel that are unable to be present in person at a scheduled Council meeting, may participate in the meeting by telephone or video conference.

3. PUBLIC PARTICIPATION:

Non-agenda items presented during the public participation portion of this agenda cannot be acted on at this time by the Council. Individual council members may ask questions of the public or ask staff to review the matter, or defend themselves, but are prohibited by State of Arizona Open Meeting Laws from discussing the item among themselves until the item is noticed according to open meeting requirements as an agenda item. The Chair MAY allow public comment on agenda items and will limit time of discussion to 3 minutes per person no longer than 10 minutes per topic.

4. COUNCIL, MANAGER AND STAFF REPORTS:

Summary reports will be given on the items listed and no action will be taken on any matters mentioned in the summary unless listed in the agenda. (A.R.S. 38.431.02(k))

- a. **Mayor & Council Reports: Summary Updates on committee meetings.**
- b. **Interim Manager Heidi Wink: Summary Updates & presentation(s)**
- c. **Staff Reports: Summary Updates**

5. CONSENT ITEMS:

- a. **Consider approval of the May 19, 2021 Town Council Regular Meeting minutes.**
- b. **Consider ratification and approval of accountys payable register from 5/12/2021 to 6/09/2021.**

OLD BUSINESS

6. FIRE CHIEF CONTRACT:

Discussion, direction, and possible action regarding the Fire Chiefs contract.

NEW BUSINESS

7. FISCAL YEAR 21/22 TENTATIVE BUDGET:

Discussion and possible action to adopt the tentative budget for the Town of Springerville FY 21/22.

8. Ordinance 2021-001:

a. DISCUSSION:

Discussion regarding Ordinance 2021-001, regarding changing the start time of Regular Council meetings.

b. FIRST READING:

Possible first reading of Ordinance 2021-001.

9. DIRECTION OF THE COMMUNITY CENTER:

Discussion and possible direction regarding exploring options to have the Community Center to become a nonprofit organization.

10. EVENT TRAILER:

Discussion and possible direction regarding the possibility of acquiring the White Mountain Historical Society event trailer.

11. ADJOURNMENT:

Submitted by: _____

Posted by: _____

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at **kmiller@springervilleaz.gov** to be read

during the call to the public up to 3 minutes. All comments must be submitted by 5:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Contact: Kelsi Miller, Town Clerk (kmillers@springervilleaz.gov) (928) 333-2656 x 224 | Agenda published on 06/10/2021 at 4:12 PM



Town Council Agenda Staff Report

June 1, 2021

AIRPORT MANAGER'S REPORT

1. Recent Fuel Sales

a. May 2021: \$15,292.27 (4,390.67 gallons ↓ 42% from May 2020)

2. Recent Traffic Operations

a. May 2021

342 Total (↓ 6% from May 2020 (363 total))

28 Local, 145 Itinerant, 165 Air Taxi, 4 Military

338 GA, 4 Military

135 Medevac

54% Business Related

39% Based / 61% Transient

60 Fuel Purchases

3. ACIP Projects:

Runway 3/21 Reconstruction (Design): Archeological and biological studies have been completed. No findings in either category will disrupt the progress of the project. First draft of the technical narrative should be delivered the first week of June.

APMS Runway 3/21 Overlay: Construction should schedule for August.

4. Comments

Our current based aircraft count is 10.

JTJ Holdings hangar: complete. Certificate of Occupancy inspection conducted June 1st and C of O will likely be issued within a couple of days.

South Hangar Gate: installed and operational.

Two builders have committed to building private hangars. The archeological and biological studies have been completed with no findings in either category that would disrupt the progress of the projects. First draft of the technical narrative should be delivered the first week of June.

Two additional builders have requested information packets regarding construction of private hangars.



Town Council Agenda Staff Report

The Round Valley Animal Rescue's Round Valley Aviation Expo is scheduled for Saturday, June 12th.



Town Council Agenda Staff Report

COMMUNITY SERVICES DEPARTMENT REPORT

June, 2021

ADMINISTRATIVE:

I've begun a few new projects which are underway for the Community Services Center. One is the Meal Connect – Grocery Rescue program. Myself and two volunteers have been trained for the program which will benefit our community with a streamlined process of receiving donations from the local stores: Safeway, Bashas and Dollar General. This program allows the stores to donate food and non-food items to us beyond bread, which is currently what we receive from them. Through this program, Grocery Rescue, the stores will be authorized to donate meat, produce, dairy, deli and non-food items to us on a weekly basis. This will also create a better reporting system for our center as well as for the stores who participate.

The second project is HEAplus Community Partner through AZAHCCCS. The Community Services Center staff will be trained as a HEAplus provider which means that we will have the ability to assist low-income families receive SNAP benefits (food stamps). We currently serve a large number of low-income families in other ways and this will allow us to assist them with their SNAP application process. The partner agreement is in the process of being completed.

We did receive a preliminary award announcement from ADOT regarding the 5310 grant. This award will provide us the opportunity to purchase a wheelchair assessable van for our transportation program so we are very excited to receive this grant. A portion of this grant will also give us an opportunity to extend our transportation services to outlying areas such as Nutrioso and Greer. We have had multiple requests from seniors in outlying areas and would like to accommodate those requests as much as possible.

Our center is looking beautiful. Tony Savala, one of our senior staff through AARP, has done a fine job cleaning up the grounds, repainting, planting and beautifying our facility. We are very fortunate to have him here and are grateful for the pride he takes in his work.

I have continued to provide a newsletter each month for our participants and attach a copy to our Facebook page along with a menu. If you would like a copy emailed to you, please let me know and I will add you to the email list.

Financial/Statistical Reports and Grants completed for the following grants/contracts:

Aging & Adult Congregate Meals
Aging & Adult Meals on Wheels
Aging and Adult Transportation Services
Arizona Long Term Care (ALTCS) Meal Program
United Way of AZ
Senior Community Senior Employment Program (SCSEP)
St. Mary's Senior Citizens Food Box Program
United Food Bank Community Food Box Distribution
Emergency Food & Shelter Program
Low Income Home Energy Assistance Program (LIHEAP)



Town Council Agenda Staff Report

SENIOR SERVICES:

We continue to have our dining room open each day for lunch. We've had a consistent group of 16-20 seniors each day and the place has come back to life. The seniors are really enjoying the social time they have with their peers each day and it is great to hear some of their stories. We continue to deliver meals to our Meals on Wheels participants and are using two deliver drivers each day.

Wednesday BINGO started on June 2nd and that rowdy bingo group plans to meet each Wednesday to continue the fun. We also have one senior who started a belly dancing class on Tuesdays. Our collaborative partnership with the U of A Cooperative Extension for the **SILVER FIT** classes and Nutrition classes has continued with a consistent few who attend each week. We will also be starting gardening classes this month.

We will be having our **4th of July BBQ** for the seniors on Thursday, July 1st! It will be at the Senior Park and we would like to invite you to come have lunch with our seniors! Please just let us know if you plan to attend and we will be sure to have plenty of food available!

TRANSPORTATION:

Our Transportation numbers continue to rise with 177 trips for May. Several of our seniors who come to lunch each day, rely on our transportation services to get them to the center and back home. We have one senior who has requested transportation from Greer once or twice per week and depending on availability of staff, we try to provide a ride for her to come to the center each day. We had 17 unduplicated riders for the month of May.

May – Community Assistance and Senior Services Counts:

Senior Services		Low Income Assistance Services	
Congregate Meals	330	Food Commodity Box (households)	292
Home Delivered Meals	289	Rental Assistance	5
Long Term Care Meals	63	Adult Diapers	2
Indigent Meals	46	Fuel Cards	7
Total Meals Served	843	Emergency Water	4
		LIHEAP	15
Senior Food Boxes	123	Bus Pass	1
Pet Food Bags Delivered	4	Senior Equipment	1
Transportation Units	177	Food Essentials	8
Volunteer Hours	112	Utility Deposit/ Appliance Repair	1

Respectfully Submitted,
Robin Aguero



Town Council Agenda Staff Report

JOIN US FOR A **BAR-B-Q**

**HAPPY
4th of July**

When:

Thursday, July 1st
11:15 a.m.

Where:

Senior Park
(Corner of Maricopa &
Papago)

Please RSVP by calling:
928-333-2516 x226

Round Valley Community Services &



Town Council Agenda Staff Report

6-2021

Mayor & Council Report for Community Development

Multiple Building Permits issued.

Multiple Building Inspections.

Multiple C of O Inspections.

Updating the Medical Marijuana Ordinance

Planning and Zoning Meeting on 6-29-2021

- CUP for storage sheds, 24 Wet Main Street
- Subdivision Application, 105-15-107D / 105-15-017C

Planning and Zoning is currently working on,

- Combination on airport properties
- Re-zoning the airport property
- Updating the Zoning Map
- Reviewing Zoning

Updated Arizona Department Housing monthly reports.

Valuations reported to the Apache County Assessors.

Cleaning up and closing out all old building permits.

Multiple phone calls on a daily basis about zoning for land sales and home/business sales.



Town Council Agenda Staff Report

Springerville Fire Department Council Report June 16th 2021

1. Springerville Fire Department Statistics 2021

Quarter 1 Jan. 1-Mar. 31	2021
Burn Permits Issued	6
Calls For Service	61
Breakdown of Calls For Service	
Fire and Fire Related	3
Prescribed Burns	2
Medical	22
MVA	5
Wildland Assignments	0
Good Intent Call	6
Service Calls	8
Inspections	2
Hazardous Conditions	2
False Alarms	9

Quarter 2 Mar. 31-June 30	2021
Burn Permits Issued	2
Calls For Service	43
Breakdown of Calls For Service	
Fire and Fire Related	7
Prescribed Burns	0
Medical	10
MVA	4
Wildland Assignments	1
Good Intent Call	7
Service Calls	8
Inspections	3
Hazardous Conditions	1
False Alarms	4

2. Firefighter Hagen Hobson and Firefighter/EMT Elyse Sluiter completed Firefighter I&II Academy May 29th.
3. Springerville Fire Department was awarded monies from the Apache County CDBG grant and has put in service a new set of battery powered extrication tools and Rope Rescue Equipment.
4. Springerville Fire Department was awarded a grant from NAEMS (Northern Arizona EMS) and will be purchasing CPR manikins to assist the community in CPR/First aid classes.



Town Council Agenda Staff Report

5. Springerville Fire Department has put into service the new SCBA's purchased by the Town of Springerville.
6. Springerville Fire Department has sent a Type 6 engine with 3 personnel to Gila County for the Telegraph Fire.
7. The new command truck was picked up and had its emergency lights installed and is in service awaiting the decal package.
8. Preparations for the 4th of July celebrations are underway.

It is important to be aware of the past in order to appreciate the fire service as it exists today and what it may become in the future. Whenever there is an emergency of any kind, the fire department is often the first emergency response organization called to the scene. The majority of fire departments in North America respond to a variety of emergencies, not just fires. They respond to medical emergencies, motor vehicle accidents, trench cave-ins, building collapses, aircraft crashes, tornadoes, earthquakes, hazardous materials incidents, civil disturbances, technical rescues, explosions and terrorist attacks. The possibilities are limitless. More than ever before, fire departments today reflect the populations of the communities they protect. Women and minorities are an integral and growing part of their staffs. Because career firefighters are public employees and on-duty volunteers represent the community they have sworn to protect, they are expected to calmly evaluate emergency and nonemergency situations and work to bring them to successful conclusions. Firefighters are not extraordinary people – they are ordinary people who consciously put themselves in extraordinary situations. Despite their efforts, however, they may not be able to solve every problem to which they are called and cannot do everything at once.

There are certain characteristics and behaviors that are fundamental to the success of a fire department and firefighter. Among these characteristics are Integrity (Doing the right thing simply because it is right), Moral Character (truthfulness and honesty), Work Ethic (Doing what needs to be done without being told), Pride (in yourself and your work), Courage (facing frightening situations with training, experience, and self-discipline to succeed). The fire service mission is to save lives and protect property using three tactical priorities. Life safety, always the first priority, includes the safety of the firefighters, the occupants of a burning building or vehicle, and those in other life-threatening emergencies as well as pets and livestock. Incident stabilization, incidents will continue to get worse until someone steps in to interrupt the growth of the situation, we do this through training and experience with our partners and other agencies. And lastly property conservation, to the extent possible, and that means without putting firefighters in mortal danger, fire departments are committed to saving as much property as possible.

Now for the data, council you have commented and asked questions about fire department response times. This is one of the toughest answers to give you being a volunteer organization. [NFPA 1710: Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments](#) establishes criteria that provide a good place to start. Those criteria include:

- Alarm Answering Time: 15 seconds for 95% of calls; 40 seconds for 99% of calls
- Alarm Processing Time: 64 seconds for 90% of calls; 106 seconds for 95% of calls
- Turnout Time: 60 seconds for EMS responses; 80 seconds for fire responses
- First Engine Arrive on Scene Time: 240 sec (4 minutes) for 90% of responses with a minimum staffing of 4 personnel
- Second Company Arrive on Scene Time: 360 seconds (6 minutes) for 90% of responses with a minimum staffing of 4 personnel

- Initial Full Alarm – Low and Medium Hazard Assembly Time: 480 seconds (8 minutes) on 90% of responses
- Initial Full Alarm – High Hazard/High-Rise Assembly Time: 610 seconds (10 minutes 10 seconds) on 90% of responses

With now knowing and seeing this standard this is an unachievable reality for our organization. Being a volunteer organization, we combat three things to make this achievable.

- Availability – The degree to which resources are ready and available to respond.
- Capability – The abilities of deployed resources to manage the incident.
- Operational Effectiveness – A product of availability and capability. It is the outcome achieved by the deployed resources or the ability to match resources deployed to the risks to which they are responding.

On a good day our organization getting called to duty could have a full truck to respond to an emergency with a chief officer, a company officer, engineer and 2 firefighters in a varied amount of time anywhere between 10 to 15 minutes if not longer responding to incidents outside of Springerville proper. This is due to the assembling time from home to station to emergency. Now reality we have a chief officer a **majority** of the time responding, a company officer a **majority** of the time responding, **maybe** an engineer responding and **maybe** 1 or **maybe** 2 firefighters responding. All of our personnel's responses vary due to work schedules and personal schedules. We never know what kind of response we will get due to these factors and it is tough to put requirements on volunteers whose schedules are already filled. Our volunteers sometimes find themselves sacrificing the little time they have with their families and loved ones and "time" is a person's most valuable commodity.

Call volumes and community growth trends are on an upward gain. As of July 2021 Springerville Fire Departments call volume is up roughly 30 calls just in the first 6 months of the year and we are looking at an overall increase from an average of 159 calls annually to a projected 210 in 2021. This is a call a day for almost two thirds of the year.

YEAR	2018	2019	2020
Burn Permits Issued			
CALLS FOR SERVICE	146	172	160
AVERAGE RESPONSE TIME			
BREAK DOWN OF CALLS FOR SERVICE			
Fire and Fire Related	8	15	20
Prescribed Burns	2	1	2
Medical	70	103	71
MVA	15	15	23
Wildland Assignments	10	9	15
Good Intent Calls	5	4	9
Service Calls	25	17	8
Inspections	1	1	5
Hazardous Conditions	3	3	4
False Alarms	7	4	5
Mutual Aid Calls by Area			
	2019	2020	
Mutual Aid Responses	5	12	
Greer			
Nutrioso			
Eagar	3	7	
St. Johns	1	2	
Alpine		1	
Vernon	1	2	
Calls for service in unincorporated areas within Apache County			
Apache County	1	1	
National Forest			
State Highways	4	8	
Total	5	9	

Quarter 1 Jan. 1-Mar. 31	2021
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Medical	22
MVA	5
Wildland Assignments	0
Good Intent Call	6
Service Calls	8
Inspections	2
Hazardous Conditions	2
False Alarms	9

Quarter 2 Mar. 31-June 30	2021
Burn Permits Issued	2
Calls For Service	42
Breakdown of Calls For Service	
Fire and Fire Related	6
Prescribed Burns	0
Medical	10
MVA	4
Wildland Assignments	1
Good Intent Call	7
Service Calls	8
Inspections	3
Hazardous Conditions	1
False Alarms	4



Town Council Agenda Staff Report

Report for May 2021

Springerville Heritage Center & Casa Malpais Archaeological Park

- Visitor count in May for the Heritage Center was estimated to be approximately 211 visitors. In addition, there were approximately 105 students, teachers and parent chaperones from the Round Valley 3rd grade classes who came to tour the Casa Malpais site and Heritage Center on May 11 & 12.
- It's been great to see visitor flow increase over last year's numbers, with people starting to feel more comfortable with taking vacations and road trips to our area and/or stopping on their way through. Many visitors have been quite talkative, which sure makes for busy days with greeting tourists and visitors, sharing information about our area, and answering their questions. Many visitors asked for recommendations of local restaurants as well.
- Revenue generated in May from Casa Malpais site tours was \$572. Revenue from the RV school group tours will be included with June revenues.
- The annual Casa Malpais Open House was held on Saturday, May 29th. Approximately 58 people attended the Open House. This number was slightly lower than last year's Open House, possible due to being on Memorial Day weekend when other events were also happening around the state. Also, the fact that our internet was down (phones and email) on the Friday before and Saturday of the Open house, which prevented us from receiving phone calls and emails from potential visitors who may have had questions about the open house or needed driving directions to get there. 😞 Visitors who did make it were greeted by our staff and volunteers, who were spaced out along the trails to greet and direct visitors and answer questions. We want to extend a big "thank you" to the staff and volunteers who assisted with the open house!

SPRINGERVILLE MAGISTRATE COURT STATISTICAL REPORT

Pursuant to Town Ordinance 2.36.030 (E), the undersigned magistrate hereby submits a summary of court activities for the month of May 2021.

Civil citations filed: 4

Criminal citations filed: 5

Pre-trial conferences held: 13

Sentencings held: 12

Trials held: 1

A total of \$3838.47 was submitted to the Town of Springerville on the 7th day of June 2021, by check number 1060. *See Remittance Report.*

6-8-2021

DATE


MUNICIPAL COURT JUDGE



Town Council Agenda Staff Report

Springerville Police Department Agenda Items and staff report

1. Springerville Police Department 2021 Stats

	April	May	Total
Calls for service:	165	244	409
Self-initiated Calls	96	127	223
Citizen:	11	14	25
Agency Assist:	39	65	104
Speed citations:	17	9	26
Nonmoving	14	14	28
Crim Speed:	1	1	1
Total traffic citations:	32	24	56
Verb warning:	50	80	130
Written Warning:	30	37	67
DUI	0	3	3
Felony Cases	23	25	48
Misdemeanor	60	68	128
DV	8	8	16
Arrests	25	25	50

2. Officer Kevin Davis Graduated from the academy June 10th and started his Field Training Program June 14th. He is progressing well and we hope to have him completed in 8-12 weeks.
3. We are waiting for a final approval for the CARESAZ grant. This industrial size incinerator will allow us to properly dispose of dangerous drugs collected as evidence and prescription medication/drugs collected in our prescription drug drop off box.

4. We are waiting approval for the 2022 Governor's Office of Highway Safety Grants for a total amount of \$72,718.
5. We have submitted for a NCHIP grant (National Criminal History Improvement Program). The project title is "Information Technology and Communication." This grant will allow us to upgrade our computer software and purchase much needed up-to-date equipment.
6. We are actively looking to hire one new police officer.



Town Council Agenda Staff Report

6-2021

Mayor & Council Report for Public Works

Projects Completed in May/ June 2021

- Street sweeping
- Pothole repairs
- Multiple sewer call outs (plugged sewer lines)
- Multiple water turn on and off
- Water meter reads
- Water meter replacements
- Multiple water break/ repairs
- Street light repairs
- Cemetery- Funerals
- Working on Hooper Ranch Road, new material, blading

Projects Working On

- WIFA- Water projects
- WIFA- Sewer Projects
- HURF- Road Paving Projects Merrill & Sheldon
- CDBG/ ADA- Park and Town Hall- Building a gazebo
- Hot patching multiple roads (water repairs)
- Meter installs (Town)
- Hopi Adjudication Lawsuit
- Water meters for all wells (WIFA)
- List station meters (WIFA)
- Well rehab- Wilkins well (WIFA)
- Water line replacement- Merrill & Sheldon (WIFA)
- Public safety building- sewer line
- Town Hall roof repairs
- Painting the Senior Center

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Heidi Wink, Interim Town Manager
DATE: 6/16/2021
SUBJECT: Consent Item(s)

SUGGESTED MOTIONS:

I move we adopt consent items 5a and 5b as presented.

OR

I move we do not approve or we table the consent items until next meeting.

STAFF REPORT

Please see attached documentation.



DRAFT

TOWN COUNCIL REGULAR MEETING

Minutes

Wednesday, May 19, 2021 at 6:00 pm

Springerville Town Council Chambers - 418 E. Main St.
Springerville, AZ 85938

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

TOWN COUNCIL MEETING: 6:00 P.M.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

Minutes:

Mayor Hanson called the meeting to order at 6:00 p.m. Shawna Llamas led the pledge of allegiance.

2. ROLL CALL:

Minutes:

The Town Clerk completed a Roll Call: Councilor Llamas - Present, Vice-Mayor MacKenzie - Present, Mayor Hanson - Present, Councilor Davis - Absent, Councilor Reidhead - Present.

A quorum is present

3. PUBLIC PARTICIPATION:

Minutes:

Scott Poche addressed the Mayor and Council. He explained he is a resident of 20 years, a community member, parent, coach, and is a therapist / CEO of Little Colorado Behavior Health. He is here to comment on potential dispensaries coming to Town he opposes them. He explained there is a lot of data about mental health and the effects of marijuana but instead of giving them tons of data that they can easily google he

wants to ask them a couple of questions. However, if Council does have an interest in talking about that data he would be happy to do so one on one. He reminded them that Council is here because people such as himself voted them to make decisions that are in the best interest of the Town of Springerville. The questions he would like for them to ponder are what process is being used by the town council to determine whether to allow dispensaries and is it in the best interest of the town? What information has been gathered and what discussions have been held regarding the messages it will send to the town and its residence if the decision is to allow dispensaries? His understanding is that the State of AZ has allowed dispensaries but cities and towns have the ability to not allow it. His last question is why this business? He is not opposed to businesses coming to Town. He feels there are other ways to bring revenues to town, he would be willing to help with that. He reiterated that he is opposed to marijuana dispensaries as a resident and healthcare professional.

4. COUNCIL, MANAGER AND STAFF REPORTS:

a. Mayor & Council Reports: Summary Updates on committee meetings.

Minutes:

Councilor Llamas reminded everyone if they have any questions regarding him they are welcome to contact him. He recently learned that there was a public records request regarding his disabled veteran status. He said if someone is interested he has the paperwork in his hand, he was 100% a disabled veteran and this was recently changed to 90%. He stated he has nothing to hide come by and talk to him, his door is always open. He is open to talking to anyone, even if they have a difference in opinion.

Mayor Hanson showed the Council and public the official plaque that the Town is now a tree city. We will also have signs up at both ends of Town. Eagar has been one for a while as well as many other Towns. He explained what tree city is, how it will help us support trees and obtain grants.

b. Interim Town Manager Heidi Wink: Summary Updates & presentation(s)

Minutes:

None

c. Staff Reports: Summary Updates

Minutes:

Robert Pena the Fire Chief let the Council know that they are currently painting the bay area if anyone would like to come help.

5. CONSENT ITEMS:

Minutes:

Robert Mackenzie/ Shelly Reidhead motioned to approve consent items 5a and 5b as presented.

DISCUSSION: None

Vote results:

Ayes: 4 / Nays: 0

- a. **Consider approval of the April 21, 2021 Town Council Regular Meeting minutes.**
- b. **Consider ratification and approval of accounts payable register from 4/13/21 to 5/11/2021**

OLD BUSINESS

6. TOWN ATTORNEY CANDIDATE:

Minutes:

Shelly Reidhead / Ruben Llamas motioned to appoint Tosca Henry as the Town Attorney and accept the conditions as proposed in the engagement letter.

DISCUSSION: Interim Town Manager Heidi Wink explained Tosca has given us a flat rate to attend meetings and will plan to attend most meetings in person.

Vote results:

Ayes: 4 / Nays: 0

NEW BUSINESS

7. 2021 RIB THROWDOWN:

a. Presentation & donation request

Minutes:

Mike Nuttal and Tony Contreras gave an update on the success from last years event. He said this is his annual request to use the venue, the generator, light tower, and \$2,000. 2021 will be the 10th annual event, making it Arizona's longest running BBQ cook off event because Tucson did not hold theirs due to COVID-19. Ruben asked them last year why they are not yet self sufficient, he thought about it and it is because they have no control of the finances as it was through the historical society. They have now started their own LLC and have submitted the forms to become a 501C3. The event is still growing. They advertised at the event in Show Low. They plan to cap it at 50 teams to be able to fit in the park. They want to keep the event in Springerville. They have made donation requests to SRP and will also request from TEP. They were informed that after this year they will be receiving an annual \$5,000 donation from a family. They should be self sufficient soon. He is also putting on one in Safford in October and there is the possibility of doing one in Florence. If the Town wanted to hold more than 1 event a year they could look into it. He said they are changes some things up such as the kids Q. Eventually they would like to have their own property to hold the event, but they are not there yet. Budweiser will be donating product to sell and they have applied for their liquor license. He explained funds they make will be given to 5 different charities including the Darrin Reed Foundation and Corporal Joe McCarthy Foundation. Councilor Llamas said they should advertise the charities that this money goes to. He does not make money personally. The band from last year has committed to

come back.

b. Action and direction resulting from item 7a.

Minutes:

Robert MacKenzie/ Shelly Reidhead motioned to donate \$2,000 to the Rib Burn.

DISCUSSION: Councilor Reidhead asked Heidi Wink if we budgeted for this donation? Heidi informed her we budgeted \$1,500 in Mayor and Council and \$500.00 from Tourism Tax.

Vote results:

Ayes: 4 / Nays: 0

8. FIRE CHIEF CONTRACT:

Minutes:

Ruben Llamas/ Robert MacKenzie motioned to table this item.

DISCUSSION: Mayor Hanson agreed , he feels they should all be there for this item.

Vote results:

Ayes: 4 / Nays: 0

9. TOWN HALL ROOF AWARD:

Minutes:

Ruben Llamas / Shelly Reidhead motioned to award bid and approve payment to Quality 1st Roofing, Inc. in the amount of \$106,490, authorize change order authority to the interim Town Manager for 10% of the bid amount, and authorize the interim Town Manager to execute the necessary documents.

DISCUSSION: Ruben Llamas asked when will this happen? Interim Town manager said it should happen by June 30th depending on material. A lot of issues right now are getting materials in.

Vote results:

Ayes: 4 / Nays: 0

10. TOURISM TAX DONATION:

Minutes:

Ruben Llamas/ Shelly Reidhead motioned to approve the request from the White Mountain UTV Jamboree for a donation of \$500.00 from the Tourism Tax.

DISCUSSION: Mayor Hanson said we support this event every year.

Vote results:

Ayes: 4 / Nays: 0

11. TITLE VI PLAN:

Minutes:

Robert MacKenzie / Shelly Reidhead motioned to approve the Title VI Plan which is required by the Civil Rights Team at ADOT in order to be ADA compliant, for the 5310 grant.

DISCUSSION: None

Vote results:

Ayes: 4 / Nays: 0

12. RESOLUTION 2021-R006:

Minutes:

Ruben Llamas/ Shelly Reidhead adopt resolution 2021-R006, the annual designation of the Chief Financial Officer as Heidi Wink for fiscal year 2022.

DISCUSSION: Interim Town Manager explained we have to do this annually to submit our annual audit.

Vote results:

Ayes: 4 / Nays: 0

13. ADJOURNMENT:

Minutes:

Robert MacKenzie / Shelly Reidhead motioned to adjourn at 6:27.

DISCUSSION: None

Vote results:

Ayes: 4 / Nays: 0

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at **kmiller@springervilleaz.gov** to be read during the call to the public. All comments must be submitted by 5:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.



TOWN OF SPRINGERVILLE

"GATEWAY TO THE WHITE MOUNTAINS"

Council Meeting June 16, 2021

Check Register

05/12/21 thru 06/09/21 Accounts Payable Expenses	\$607,827.32
Pay Period End 05/08/21 & 05/22/21	\$126,023.15
Total Expended Dollar Amount for Consent Agenda	\$733,850.47
Total Revenue Received 05/12/21 thru 06/09/21	\$331,773.89

Balances on all cash accounts as of June 9, 2021

Checking Account	\$4,678,460.85
LGIP Savings	\$3,031,483.25

Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
05/18/2021	98116	Kemp, James Charles	Per Diem - Evaluation	50.00	01-130-5017
05/18/2021	98117	Pioneer Title Agency, Inc	Buy Back Lefler House 809 Airport Rd 105-18-021C	135,658.00	01-000-4053
05/18/2021	98117	Pioneer Title Agency, Inc	Buy Back Lefler House 809 Airport Rd 105-18-021C	65,897.00	01-105-5032
05/19/2021	98118	Aero Specialties, Inc.	Flat tire dolly	4,440.81	04-180-5064
05/19/2021	98119	Apache Co Finance	Dispatch Services PD 20/21	20,218.00	01-130-5069
05/19/2021	98119	Apache Co Finance	Dispatch Services FD 20/21	20,218.00	01-140-5069
05/19/2021	98120	Apache Co Treasurer	April Docket Fees	26.56	01-000-2011
05/19/2021	98121	Ascent Aviation Group, Inc.	wing points	6.20	04-180-5027
05/19/2021	98122	AZ State Treasurer	citation surcharge April 2021	6,283.41	01-000-2011
05/19/2021	98123	Bashas	FDSC Italian & NP Cut Green Beans	365.49	19-255-5060
05/19/2021	98124	Continuous Raingutter Systems	Gutters and installation for PD	999.00	01-145-5062
05/19/2021	98125	Dana Kepner Company	Annual SCADA 03/21 - 03-22	8,944.43	10-210-5027
05/19/2021	98125	Dana Kepner Company	Annual SCADA 03/21 - 03/22	2,555.55	11-215-5027
05/19/2021	98126	Frank Nunez	Refund LegalShield Ded from PPE0 4/24/21 Check	15.65	01-000-2019
05/19/2021	98127	LegalShield	May 2021 Premiums	93.70	01-000-2019
05/19/2021	98128	Mead Publishing Inc	Maps for gift shop	62.50	01-150-5076
05/19/2021	98129	Mohave Environmental Lab corp	Sewer testing April - Coliform, membrane filter	250.00	11-215-5123
05/19/2021	98130	Navopache Electric Co-Op	2358605	31.51	02-170-5021
05/19/2021	98130	Navopache Electric Co-Op	2358805	45.46	01-140-5021
05/19/2021	98130	Navopache Electric Co-Op	2360305	63.91	01-140-5021
05/19/2021	98130	Navopache Electric Co-Op	2362505	46.38	02-170-5021
05/19/2021	98130	Navopache Electric Co-Op	2362605	85.80	02-170-5021
05/19/2021	98130	Navopache Electric Co-Op	2366010	118.72	01-115-5021
05/19/2021	98130	Navopache Electric Co-Op	2366105	40.92	01-160-5021
05/19/2021	98130	Navopache Electric Co-Op	2375605	465.24	11-215-5021
05/19/2021	98130	Navopache Electric Co-Op	2376005	89.70	01-150-5021
05/19/2021	98130	Navopache Electric Co-Op	2383805	464.97	02-170-5021
05/19/2021	98130	Navopache Electric Co-Op	2386607	41.56	01-160-5021
05/19/2021	98130	Navopache Electric Co-Op	2393005	93.41	10-210-5021
05/19/2021	98130	Navopache Electric Co-Op	2398205	89.24	02-170-5021
05/19/2021	98130	Navopache Electric Co-Op	2398305	139.97	01-155-5021
05/19/2021	98130	Navopache Electric Co-Op	2400005	59.05	01-135-5021
05/19/2021	98130	Navopache Electric Co-Op	2403405	207.88	01-160-5021
05/19/2021	98130	Navopache Electric Co-Op	2403505	187.19	01-160-5021
05/19/2021	98130	Navopache Electric Co-Op	2407505	429.46	10-210-5021
05/19/2021	98130	Navopache Electric Co-Op	2422805	480.59	22-270-5021
05/19/2021	98130	Navopache Electric Co-Op	2423705	147.32	01-160-5021
05/19/2021	98130	Navopache Electric Co-Op	2474405	40.92	01-160-5021
05/19/2021	98130	Navopache Electric Co-Op	2509705	777.35	10-210-5021

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
05/19/2021	98130	Navopache Electric Co-Op	2509805	1,888.79	02-170-5021
05/19/2021	98130	Navopache Electric Co-Op	2597905	352.24	11-215-5021
05/19/2021	98130	Navopache Electric Co-Op	2599605	73.91	10-210-5021
05/19/2021	98130	Navopache Electric Co-Op	2601505	1,675.24	10-210-5021
05/19/2021	98130	Navopache Electric Co-Op	2602305	149.97	10-210-5021
05/19/2021	98130	Navopache Electric Co-Op	2602405	1,522.78	11-215-5021
05/19/2021	98130	Navopache Electric Co-Op	2604405	261.18	10-210-5021
05/19/2021	98130	Navopache Electric Co-Op	3856405	58.64	10-210-5021
05/19/2021	98130	Navopache Electric Co-Op	4012305	82.19	01-115-5021
05/19/2021	98130	Navopache Electric Co-Op	5579500	282.45	01-130-5021
05/19/2021	98130	Navopache Electric Co-Op	6174700	77.16	01-115-5021
05/19/2021	98130	Navopache Electric Co-Op	6174700	253.51	01-150-5021
05/19/2021	98130	Navopache Electric Co-Op	6174700	14.70	01-125-5021
05/19/2021	98130	Navopache Electric Co-Op	6626400	658.35	10-210-5021
05/19/2021	98130	Navopache Electric Co-Op	7001500	98.42	02-170-5021
05/19/2021	98130	Navopache Electric Co-Op	7578900	252.41	04-180-5021
05/19/2021	98130	Navopache Electric Co-Op	7602400	697.93	04-180-5021
05/19/2021	98130	Navopache Electric Co-Op	7602500	178.20	04-180-5021
05/19/2021	98130	Navopache Electric Co-Op	7830700	111.59	01-160-5021
05/19/2021	98130	Navopache Electric Co-Op	7811200	77.66	02-170-5021
05/19/2021	98130	Navopache Electric Co-Op	7901100	45.08	01-115-5021
05/19/2021	98130	Navopache Electric Co-Op	7973300	41.18	04-180-5021
05/19/2021	98130	Navopache Electric Co-Op	6174700	22.04	01-120-5021
05/19/2021	98131	Occupational Safety Services	UA DOT Test Otera	58.00	02-170-5134
05/19/2021	98132	Omega Industrial Supply Inc.	Red lift 5 gallon containers	864.18	11-215-5130
05/19/2021	98133	Painted Sky Engineering & Surv, LLC	Sheldon St. Project	2,125.00	10-210-5301
05/19/2021	98133	Painted Sky Engineering & Surv, LLC	Sheldon St. Project	2,125.00	11-215-5301
05/19/2021	98133	Painted Sky Engineering & Surv, LLC	Merril St. Project	2,975.00	10-210-5301
05/19/2021	98133	Painted Sky Engineering & Surv, LLC	Merril St. Project	2,975.00	11-215-5301
05/19/2021	98133	Painted Sky Engineering & Surv, LLC	Wilkins Well Project	1,311.57	10-210-5301
05/19/2021	98134	Rural Water Assoc of Arizona	Annual Membership Fees 21-22	656.70	10-210-5025
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	324.10	01-115-5036
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	324.10	01-120-5036
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	162.05	01-125-5036
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	1,134.35	01-130-5036
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	162.05	01-140-5036
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	324.10	01-150-5036
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	648.20	02-170-5036
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	162.00	04-180-5036
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	81.03	10-210-5036
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	81.02	11-215-5036
05/19/2021	98135	Sunstate Technology Group	Computer service June 2021	162.00	22-270-5036

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
05/19/2021	98135	Sunstate Technology Group	Phone service June 2021	171.71	16-240-5016
05/19/2021	98135	Sunstate Technology Group	Phone service June 2021	136.53	01-115-5016
05/19/2021	98135	Sunstate Technology Group	Phone service June 2021	91.02	01-120-5016
05/19/2021	98135	Sunstate Technology Group	Phone service June 2021	45.51	01-125-5016
05/19/2021	98135	Sunstate Technology Group	Phone service June 2021	591.59	01-130-5016
05/19/2021	98135	Sunstate Technology Group	Phone service June 2021	136.53	01-140-5016
05/19/2021	98135	Sunstate Technology Group	Phone service June 2021	91.02	01-150-5016
05/19/2021	98135	Sunstate Technology Group	Phone service June 2021	22.76	10-210-5016
05/19/2021	98135	Sunstate Technology Group	Phone service June 2021	22.76	11-215-5016
05/19/2021	98136	Valley Imaging Solutions	Senior Center Machine	28.75	16-240-5061
05/26/2021	98138	Arizona Airport Association	Sean Kienle Annual membership	75.00	04-180-5025
05/26/2021	98139	Brown & Brown Law Offices	water adjudication April 2021	3,238.48	10-210-5033
05/26/2021	98140	Dana Kepner Company	8 well motors includng bolt kits, gaskets, couplings, etc	45,655.43	10-210-5302
05/26/2021	98141	Frontier	2586	140.59	01-140-5016
05/26/2021	98141	Frontier	2555	85.47	01-115-5016
05/26/2021	98141	Frontier	2555	19.43	01-120-5016
05/26/2021	98141	Frontier	2555	19.43	01-125-5016
05/26/2021	98141	Frontier	2555	155.41	01-130-5016
05/26/2021	98141	Frontier	2555	19.43	01-150-5016
05/26/2021	98141	Frontier	2555	19.43	02-170-5016
05/26/2021	98141	Frontier	2555	38.85	10-210-5016
05/26/2021	98141	Frontier	2555	31.08	11-215-5016
05/26/2021	98141	Frontier	5016	78.43	02-170-5016
05/26/2021	98141	Frontier	5746	215.71	04-180-5016
05/26/2021	98141	Frontier	3483	102.78	01-130-5016
05/26/2021	98141	Frontier	5197	112.39	04-180-5016
05/26/2021	98142	Mohave Environmental Lab corp	Sewer testing May- Effluent, chlorine,	350.00	11-215-5123
05/26/2021	98142	Mohave Environmental Lab corp	Water testing May- Alpha, radium, uranium EPD FS Well	830.00	10-210-5123
05/26/2021	98143	NBA Bank Card Center	Canceled training for ASU Kelsi Miller	350.00-	01-115-5017
05/26/2021	98143	NBA Bank Card Center	Candy for TH front and paper plates	50.39	01-115-5030
05/26/2021	98143	NBA Bank Card Center	Title and fees for 2020 utility trailer	34.00	02-170-5027
05/26/2021	98143	NBA Bank Card Center	Title and fees for 2021 Ford F150	34.00	01-140-5027
05/26/2021	98143	NBA Bank Card Center	AMCA Liquor license training 4.29.21 K Miller	25.00	01-115-5017
05/26/2021	98143	NBA Bank Card Center	Annual Int. Muni Clerks membership	175.00	01-115-5025
05/26/2021	98143	NBA Bank Card Center	Trowel, door knob sets, deadbolt covers	46.90	01-140-5071
05/26/2021	98143	NBA Bank Card Center	Law enforcement Summit Dayson Merrill	205.00	01-130-5017
05/26/2021	98143	NBA Bank Card Center	Tactical Sling	24.32	01-130-5042
05/26/2021	98143	NBA Bank Card Center	Broom and dustpan	48.20	46-385-5009
05/26/2021	98143	NBA Bank Card Center	Mothers days items for seniors - flags, roses, cards, vases	57.28	03-175-5030
05/26/2021	98143	NBA Bank Card Center	Magnetic door Chime	35.84	01-145-5062
05/26/2021	98143	NBA Bank Card Center	Travel mugs	122.30	01-150-5076
05/26/2021	98143	NBA Bank Card Center	Travel mugs for giftshops	122.30	01-150-5139

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
05/26/2021	98143	NBA Bank Card Center	Brochure mailings	22.55	01-150-5010
05/26/2021	98143	NBA Bank Card Center	sling TV for airport	60.00	04-180-5025
05/26/2021	98144	Sharlee Denault	park deposit - Sharlee Denault	50.00	01-000-2027
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	19.87	01-115-5010
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	31.47	01-120-5010
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	8.62	01-125-5010
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	14.22	01-130-5010
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	6.75	01-140-5010
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	13.44	02-170-5010
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	10.55	01-150-5010
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	20.20	04-180-5010
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	256.03	10-210-5010
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	256.03	11-215-5010
05/26/2021	98145	Pitney-Bowes Purchase Power	Postage May	18.42	03-175-5010
05/26/2021	98146	Shamrock Foods Co	Veggies, fruit, meat, dairy	404.40	19-255-5060
05/26/2021	98147	Town of Eagar	1/2 NPC Electric May 2021	109.50	01-115-5048
05/26/2021	98148	United Food Bank	bread, veggies, beverages, meat, deli	56.24	19-255-5060
05/26/2021	98149	Xerox Corporation	WC7328 Billable prints and copies May 21	17.88	01-130-5019
05/26/2021	98150	Aflac	UY855 May 2021	173.22	01-000-2024
06/02/2021	98151	Ace Pyro LLC	mortar tube racks	985.05	01-105-5020
06/02/2021	98152	Albertsons / Safeway	cereal, cheese	42.19	19-255-5060
06/02/2021	98152	Albertsons / Safeway	tortillas, calidad, lettuce	8.22	19-255-5060
06/02/2021	98152	Albertsons / Safeway	lettuce, celery, onions	3.58	19-255-5060
06/02/2021	98152	Albertsons / Safeway	sig coating, progresso	17.46	19-255-5060
06/02/2021	98152	Albertsons / Safeway	Werthers, R Stover candy, Donuts	16.45	19-255-5060
06/02/2021	98152	Albertsons / Safeway	cereal, coffee	32.89	19-255-5060
06/02/2021	98152	Albertsons / Safeway	cabbage, lettuce	29.18	19-255-5060
06/02/2021	98152	Albertsons / Safeway	tortillas, cheese	38.46	19-255-5060
06/02/2021	98152	Albertsons / Safeway	sour cream, tomatoes	11.35	19-255-5060
06/02/2021	98153	Better World BBQ LLC	2021 Donation	500.00	05-185-5095
06/02/2021	98153	Better World BBQ LLC	2021 Council Donation	1,500.00	01-105-5020
06/02/2021	98154	Blue Hills Env Assn Inc.	BIN SET	125.00	01-145-5062
06/02/2021	98154	Blue Hills Env Assn Inc.	May 2021	75.00	01-145-5062
06/02/2021	98154	Blue Hills Env Assn Inc.	porta john for Casa Malpais open house	86.03	01-150-5020
06/02/2021	98155	Davis Hardware	Adapting, bushing, tee	28.45	01-160-5047
06/02/2021	98155	Davis Hardware	concrete stain & brushes	86.13	03-175-5062
06/02/2021	98155	Davis Hardware	sprayer& miracid	14.17	01-160-5073
06/02/2021	98155	Davis Hardware	sprayer& miracid	16.31	01-160-5047
06/02/2021	98155	Davis Hardware	mg flowers & seeds	135.28	01-160-5047
06/02/2021	98155	Davis Hardware	hose mender	21.80	01-160-5061
06/02/2021	98155	Davis Hardware	point shovesi & square head shovels	50.16	01-160-5073
06/02/2021	98155	Davis Hardware	square head shovel	66.89	02-170-5073

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
06/02/2021	98155	Davis Hardware	square head shovel	66.89	10-210-5073
06/02/2021	98155	Davis Hardware	square head shovel	66.88	11-215-5073
06/02/2021	98155	Davis Hardware	screwdriver & nutdriver sets	200.66	02-170-5073
06/02/2021	98155	Davis Hardware	signs, waterseal, wood filler, rubber cement	45.31	03-175-5062
06/02/2021	98155	Davis Hardware	DISCOUNT TAKEN	52.78-	01-160-5047
06/02/2021	98156	Devin Brown	May 2021 Prosecution Attorney Fees	1,425.00	01-106-5068
06/02/2021	98157	Future Tire	F/S Transforce AT2-23585R16-10	548.50	01-140-5024
06/02/2021	98157	Future Tire	F/S Transforce AT2-28570R17-10	668.77	01-140-5024
06/02/2021	98158	GreatAmerica Financial Svcs	TH Lanier Lease Principal 015-1446074-000	375.17	01-115-5093
06/02/2021	98158	GreatAmerica Financial Svcs	TH Lanier Lease Interest 015-1446074-000	34.15	01-115-5094
06/02/2021	98158	GreatAmerica Financial Svcs	Color Copies	8.50	01-115-5019
06/02/2021	98158	GreatAmerica Financial Svcs	Color Copies	2.30	01-120-5019
06/02/2021	98158	GreatAmerica Financial Svcs	Color Copies	3.20	01-125-5019
06/02/2021	98158	GreatAmerica Financial Svcs	Color Copies	4.51	01-150-5019
06/02/2021	98158	GreatAmerica Financial Svcs	Color Copies	4.10	02-170-5019
06/02/2021	98158	GreatAmerica Financial Svcs	Color Copies	4.52	10-210-5019
06/02/2021	98158	GreatAmerica Financial Svcs	SC Lanier lease principal 015-1449186-000	106.83	16-240-5093
06/02/2021	98158	GreatAmerica Financial Svcs	SC Lanier lease interest 015-1449186-000	9.72	16-240-5094
06/02/2021	98159	Quill	Elite projector screen 12V	389.49	01-140-5058
06/02/2021	98159	Quill	logitech professional presente	117.48	01-140-5058
06/02/2021	98159	Quill	Simplehuman 60 gry plastic can	300.24	01-140-5059
06/02/2021	98159	Quill	600 non sound lectern my	330.74	01-140-5058
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	48.60	01-115-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	17.18	01-120-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	34.39	01-125-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	197.32	01-130-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	28.62	01-140-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	18.02	01-145-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	21.55	01-150-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	7.73	01-155-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	11.47	01-160-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	44.21	02-170-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	32.40	03-175-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	31.54	04-180-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	46.50	10-210-5004
06/02/2021	98160	Standard Insurance Co, RA	00 156419 0003 June 2021	39.68	11-215-5004
06/02/2021	98161	USA Blue Book	Racheting wrench set	86.71	02-170-5073
06/02/2021	98161	USA Blue Book	2 meter scope	178.66	10-210-5073
06/02/2021	98161	USA Blue Book	2 drain spade	104.20	11-215-5073
06/02/2021	98161	USA Blue Book	2 Klein screwdriver bit sets	59.92	02-170-5073
06/02/2021	98161	USA Blue Book	tongue & groove pliers	133.46	11-215-5073
06/02/2021	98161	USA Blue Book	tongue & groove pliers	133.45	10-210-5073

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
06/02/2021	98162	UTV Off Road Promotions	Tourism Tax Donation	500.00	05-185-5095
06/02/2021	98163	Valley Imaging Solutions	Senior Center Machine	28.75	16-240-5061
06/02/2021	98164	Verizon Wireless	872368823-001 May Cell Phones	48.90	04-180-5016
06/02/2021	98164	Verizon Wireless	872368823-001 May Cell Phones	28.35	10-210-5016
06/02/2021	98164	Verizon Wireless	872368823-001 May Cell Phones	28.35	11-215-5016
06/02/2021	98164	Verizon Wireless	872368823-001 May Cell Phones	38.78	42-365-5016
06/02/2021	98165	White Mountain Communications	Kenwood Radio NX-5700K	843.67	30-320-5071
06/09/2021	98167	Rhinehart Oil Co. , LLC	Act R10005179 Fuel 5/15/21	53.91	01-150-5011
06/09/2021	98167	Rhinehart Oil Co. , LLC	Act R10005179 Fuel 5/31/21	68.10	01-150-5011
06/09/2021	98168	Rhinehart Oil Co. , LLC	R10005173 Fuel	29.06	01-155-5011
06/09/2021	98168	Rhinehart Oil Co. , LLC	R10005173 Fuel	123.16	01-160-5011
06/09/2021	98168	Rhinehart Oil Co. , LLC	R10005173 Fuel	111.56	01-145-5011
06/09/2021	98168	Rhinehart Oil Co. , LLC	R10005173 Fuel	45.03	10-210-5011
06/09/2021	98168	Rhinehart Oil Co. , LLC	R10005173 Fuel	177.35	01-155-5011
06/09/2021	98168	Rhinehart Oil Co. , LLC	R10005173 Fuel	101.28	01-160-5011
06/09/2021	98168	Rhinehart Oil Co. , LLC	R10005173 Fuel	45.35	01-145-5011
06/09/2021	98168	Rhinehart Oil Co. , LLC	R10005173 Fuel	51.59	02-170-5011
06/09/2021	98168	Rhinehart Oil Co. , LLC	R10005173 Fuel	85.69	11-215-5011
06/09/2021	98168	Rhinehart Oil Co. , LLC	R10005173 Fuel	79.38	10-210-5011
06/09/2021	98169	Rhinehart Oil Co. , LLC	R10005172 Fuel	21.27	13-225-5011
06/09/2021	98169	Rhinehart Oil Co. , LLC	R10005172 Fuel	21.27	15-235-5011
06/09/2021	98169	Rhinehart Oil Co. , LLC	R10005172 Fuel	21.26	42-365-5011
06/09/2021	98169	Rhinehart Oil Co. , LLC	R10005172 Fuel	45.33	13-225-5011
06/09/2021	98169	Rhinehart Oil Co. , LLC	R10005172 Fuel	45.33	15-235-5011
06/09/2021	98169	Rhinehart Oil Co. , LLC	R10005172 Fuel	45.32	42-365-5011
06/09/2021	98170	Rhinehart Oil Co. , LLC	R10005174	695.92	01-140-5011
06/09/2021	98170	Rhinehart Oil Co. , LLC	R10005174 Fuel	125.36	01-135-5011
06/09/2021	98170	Rhinehart Oil Co. , LLC	R10005174 Fuel	594.31	01-130-5011
06/09/2021	98170	Rhinehart Oil Co. , LLC	R10005174 Fuel	681.85	01-130-5011
06/09/2021	98170	Rhinehart Oil Co. , LLC	R10005174 Fuel	56.01	01-135-5011
06/09/2021	98171	Arizona Law Enforcement Radar Technology	Radar Repair & Manitenance	1,250.16	01-130-5061
06/09/2021	98172	Ascent Aviation Group, Inc.	Credit Invoice	139.35-	04-180-5090
06/09/2021	98172	Ascent Aviation Group, Inc.	Credit Invoice	90.50-	04-180-5090
06/09/2021	98172	Ascent Aviation Group, Inc.	June 2021 Jet Refueler	350.00	04-180-5023
06/09/2021	98172	Ascent Aviation Group, Inc.	June 2021 Wing Points	8.00	04-180-5027
06/09/2021	98173	AZ Dept of Water Resource	NOI-Intent to modify well	150.00	10-210-5027
06/09/2021	98174	AZE Electrical Contractors LLC	Electrical Repair at Town Hall	711.00	01-145-5062
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	24.64	01-115-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	11.05	01-120-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	11.05	01-125-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	22.80	01-135-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	45.79	01-140-5018

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	22.10	01-150-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	45.05	01-160-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	38.25	02-170-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	45.79	04-180-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	38.25	10-210-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	45.80	11-215-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	45.80	22-270-5018
06/09/2021	98175	Blue Hills Env Assn Inc.	Jun Services	11.05	01-130-5018
06/09/2021	98176	Brewer Law Office	May 2021 Legal Fees	130.00	01-106-5055
06/09/2021	98176	Brewer Law Office	May 2021 Legal Fees	120.00	01-106-5055
06/09/2021	98177	Car Quest	battery	207.28	11-215-5024
06/09/2021	98178	Continuous Raingutter Systems	Garage Doors Install/Repair	4,110.00	01-140-5071
06/09/2021	98179	Frank Cassidy P.C.	Legal Fees for May 2021	858.00	01-106-5131
06/09/2021	98180	Future Tire	4 tires for #110 Ride	599.16	01-130-5024
06/09/2021	98181	Beth Conlin	May 2021 Consignment Sales	8.05	01-000-2006
06/09/2021	98182	Carol Sletten	May 2021 Consignment Sales	2.80	01-000-2006
06/09/2021	98183	David, Verna	May 2021 Consignment Sales	66.50	01-000-2006
06/09/2021	98184	Susan Kulbacki	May 2021 Heritage Consignment	275.00	01-000-2006
06/09/2021	98185	Hobson, Hagen	FF I&I Reimbursement	750.00	01-140-5017
06/09/2021	98186	Interwest Safety Supply, LLC	Stop Sign & Accessories	241.79	02-170-5137
06/09/2021	98187	Ann Rogers	Overpayment Refund	66.84	10-000-1012
06/09/2021	98187	Ann Rogers	Refund Water Deposit Balance	100.00	10-000-2025
06/09/2021	98187	Ann Rogers	Refund Sewer Deposit Balance	100.00	11-000-2025
06/09/2021	98188	McCauley Construction Inc.	Sheldon, Merrill & Haulapai Street Project	109,622.25	02-170-5302
06/09/2021	98188	McCauley Construction Inc.	Sheldon, Merrill & Haulapai WIFA Water Project	40,867.20	10-210-5302
06/09/2021	98188	McCauley Construction Inc.	Sheldon, Merrill & Haulapai WIFA Wastewater Project	42,416.64	11-215-5302
06/09/2021	98189	Restoration Group Inc.	Water Overpayment Refund	27.37	10-000-1012
06/09/2021	98190	Mohawk Automotive Lifts	Annual inspection for mechanic lift	346.50	02-170-5061
06/09/2021	98191	Municiple Code Corporation	FY20-21 Support Fees	225.00	01-115-5025
06/09/2021	98192	Muth PLS, Daniel R	Legal Description Navopache Panel Yard	430.40	01-125-5012
06/09/2021	98193	Napa Auto Parts	Tri ball rec hitch	80.65	02-170-5024
06/09/2021	98193	Napa Auto Parts	Oil filter & oil	87.26	02-170-5024
06/09/2021	98193	Napa Auto Parts	Oil filter & oil	165.67	01-140-5024
06/09/2021	98194	Pierce Coleman PLLC	May 2021 Legal Services	534.00	01-106-5131
06/09/2021	98195	Pinetop-Mountain Mobile Auto Glass	Vindshield 2004 F250 vin5914	240.00	01-140-5024
06/09/2021	98196	Pitney Bowes Global Financial	April 2021 - June 2021 Lease pmt	199.80	01-115-5093
06/09/2021	98196	Pitney Bowes Global Financial	April 2021 - June 2021 Leas pmt	18.18	01-115-5094
06/09/2021	98197	RAGHT	June 2021 Premium	4,552.15	01-000-2020
06/09/2021	98197	RAGHT	June 2021 Premium	625.41	01-115-5004
06/09/2021	98197	RAGHT	June 2021 Premium	904.06	01-120-5004
06/09/2021	98197	RAGHT	June 2021 Premium	387.78	01-125-5004
06/09/2021	98197	RAGHT	June 2021 Premium	9,288.02	01-130-5004

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
06/09/2021	98197	RAGHT	June 2021 Premium	1,229.57	01-135-5004
06/09/2021	98197	RAGHT	June 2021 Premium	1,675.04	01-140-5004
06/09/2021	98197	RAGHT	June 2021 Premium	507.77	01-145-5004
06/09/2021	98197	RAGHT	June 2021 Premium	681.27	01-150-5004
06/09/2021	98197	RAGHT	June 2021 Premium	502.52	01-155-5004
06/09/2021	98197	RAGHT	June 2021 Premium	990.45	01-160-5004
06/09/2021	98197	RAGHT	June 2021 Premium	3,447.79	02-170-5004
06/09/2021	98197	RAGHT	June 2021 Premium	1,233.82	03-175-5004
06/09/2021	98197	RAGHT	June 2021 Premium	1,233.82	04-180-5004
06/09/2021	98197	RAGHT	June 2021 Premium	2,819.56	10-210-5004
06/09/2021	98197	RAGHT	June 2021 Premium	2,114.24	11-215-5004
06/09/2021	98198	Sluiter, Elyse	FF I&II Reimbursement	750.00	01-140-5017
06/09/2021	98199	Springerville Magistrate	Fill the gap passthrough	81.93	01-000-2011
06/09/2021	98200	Standard Electric	Electical Work For New PS Building	273.07	01-140-5071
06/09/2021	98201	TOS Municipal Property	Fire Truck USDA payment	1,933.80	01-100-5988
06/09/2021	98201	TOS Municipal Property	Public Safety Building USDA Payment	1,678.60	01-100-5988
06/09/2021	98202	Town of Eagar	1/2 Prize Money for July 4th Parade	150.00	01-105-5020
06/09/2021	98203	White Mountain Publishing LLC	Advertisement for Finance Clerk	90.89	01-120-5019
Grand Totals:				<u>607,827.32</u>	

Summary by General Ledger Account Number

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Heidi Wink, Interim Town Manager
DATE: 6/10/2021
SUBJECT: Fire Chief Contract

SUGGESTED MOTIONS:

I move we reappoint Robert Pena as the Springerville Fire Chief and authorize the Interim Town Manager to renegotiate and execute a contract.

OR

I move we direct the Town Manager to advertise for RFQ's for a contract Springerville Fire Chief.

OR

Table this item

STAFF REPORT

This item was tabled at the May 19, 2021 Regular Council Meeting.

Robert Pena Jr. was appointed Fire Chief by Town Council on May 20, 2020 to serve from July 1, 2020 until July 1, 2021. Per Town Code 2.44.040 The Fire Chief shall be appointed by the common council. Council may vote to discuss this matter in executive session pursuant to A.R.S. § 38-431.03. (A) (1) (3) (4). Mr. Pena may request this item be discussed in open session.

EMPLOYMENT AGREEMENT

This Employment Agreement (the "Agreement") is made and entered into this 1st day of July, 2020, by and between the Town of Springerville, designated herein as the "TOWN", and Robert J. Pena Jr., designated herein as "FIRE CHIEF"; and

Whereas the TOWN is principally engaged in the normal activities of running/managing the town; and

Whereas the TOWN desires to employ FIRE CHIEF and FIRE CHIEF desires to enter this Agreement as an employee, in the position, with the responsibilities and duties, and upon and subject to the terms herein provided.

Now, therefore, in consideration of the demises and the covenants set forth herein, it is agreed:

1) Term. FIRE CHIEF'S employment under the provisions of this Agreement shall begin on the date that this Agreement was made and entered into as specified above, and continue in effect for **twelve months (12)** months thereafter, unless terminated as stated herein.

2) Employment Classification. The TOWN will employ FIRE CHIEF as a non-exempt employee paid on an hourly basis, as further outlined in Section 5 of this Agreement. FIRE CHIEF shall perform duties under this Agreement as needed for the TOWN. FIRE CHIEF is not obligated to devote any specific number of hours for TOWN on a weekly basis. However, FIRE CHIEF is responsible for carrying out all the duties and obligations as specified in this Agreement and shall use his best judgment to determine the amount of hours needed to successfully fulfill his duties and obligations.

3) Scope. FIRE CHIEF agrees to act within the scope of authority delegated to him from time to time by the Town Manager or Town Council and to observe and abide by every limitation placed upon such authority from time to time by any of them.

4) Duties. FIRE CHIEF agrees that during continuance of his employment he shall be the FIRE CHIEF for the TOWN with authority concerning and responsibility for the management of every phase of the Fire Department operation and the effectiveness and provision of public safety and security, and in connection therewith, shall use his best efforts in the selection and supervision of personnel, the conception, organization, execution and coordination of operating, providing public safety and expansion programs, and the application thereto of progressive techniques, controls, systems and procedures, as required to provide public safety, reduce expenses when possible and otherwise increase public safety and protect and enhance the image of the Fire Department in relation to its personnel and the public. FIRE CHIEF, in the fulfillment of such responsibilities and the performance of such duties, shall be accountable to and be subject to the direction and control of the Town Manager and Town Council of the Town of Springerville. FIRE CHIEF shall devote the necessary working time and

attention and energies and services to the fulfillment of such responsibilities and the performance of such duties, serve on such committees to which the Town Council may appoint him from time to time, exert his best efforts to improve the business and condition of the Fire Department, and not be or become employed or engaged in any other endeavor or business or business activity during continuance of his contract hereunder which are directly or indirectly in conflict with this Agreement which materially affects his ability to carry out his duties.

FIRE CHIEF'S duties may be delegated when appropriate. The duties include, but are not limited to, and may be supplemented at any time during the term of this Agreement:

- A) Provide for public safety and security of the community including coordinating town-wide emergency preparedness exercises; and
- B) Develop and oversee the budget for the Fire Department; and
- C) Interview applicants for positions in the Fire Department and recommend for hiring to the Town Manager; and
- D) Assist the Battalion Chief to supervise, train, and manage employees for the Fire Department including evaluating subordinate personnel; and
- E) Represent the Town of Springerville at local, regional, State, and other meetings related to Fire Department activities; and
- F) Plan, direct, coordinate, organize and supervise the departmental operations of fire suppression and prevention; and
- G) Other duties incidental to the general job description of FIRE CHIEF as assigned by the Town Manager; and
- H) Act as a department head when following the TOWN'S adopted Purchasing and Bidding policy.

5) Compensation. The TOWN agrees to pay FIRE CHIEF, and FIRE CHIEF agrees to accept from it, as compensation in full for such employment and for the faithful performance and observance of all his obligations hereunder, an hourly rate of \$31.58. In addition, the TOWN shall reimburse FIRE CHIEF for all amounts FIRE CHIEF expends for reasonable business purposes pursuant to its authorization including for transportation and travel, provided, however, that FIRE CHIEF's expense of commuting between his residence and work place shall not be subject to reimbursement unless solely for purposes of the TOWN'S business.

It is understood the FIRE CHIEF will be entitled to reimbursement for all budgeted and necessary expenses so incurred by him in the direct performance of his duties hereunder, upon submission to the TOWN, vouchers supporting such expenditures.

6) Termination.

- A) **"For Cause" Termination by TOWN.** For purposes hereof, the TOWN may immediately terminate employment with FIRE CHIEF "for cause" if any of the following occur:
- 1) FIRE CHIEF's conviction of a felony or crime involving moral turpitude or FIRE CHIEF's causing material harm to the reputation of the TOWN;
 - 2) FIRE CHIEF's commission of any act of fraud or dishonesty with respect to the TOWN;
 - 3) insubordination in relation to the TOWN'S Council, and Manager and/or Mayor;
 - 4) FIRE CHIEF's failure or refusal to perform any obligation under this Agreement that continues uncured for ten **(10) days** after written notice thereof;
 - 5) FIRE CHIEF's gross negligence or willful misconduct in the performance of his duties to the TOWN;
 - 6) an "unsatisfactory" annual performance review that is not improved to a "satisfactory" performance review not less than ninety (90) days following the annual performance review.
- B) **Termination by the Town Council.** The Town Council, by the affirmative vote of three members of the Council, at any Regular or special meeting may terminate this Agreement without cause and shall establish at that meeting a date of termination.
- C) **Termination as a Result of FIRE CHIEF's Disability.** If FIRE CHIEF shall become disabled by sickness or accident which renders FIRE CHIEF unable to fulfill his duties and the terms and conditions of this Agreement, FIRE CHIEF'S personal physician shall inform the TOWN, in writing, of such disability and of the nature, extent and continuance thereof. If FIRE CHIEF's personal physician, based on his or her medical opinion, concludes that FIRE CHIEF's disability will continue for a period of **thirty (30) days** or more, this Agreement will automatically terminate.
- D) **Termination by FIRE CHIEF.** FIRE CHIEF may terminate this Agreement and his employment with the TOWN for any reason upon providing a thirty (30) days' advance written notice prior to ending his employment with the TOWN.
- E) **Termination of Obligations.** In the event of the termination of this Agreement and FIRE CHIEF's employment with the TOWN, the TOWN shall have no further obligation whatsoever to pay FIRE CHIEF's compensation, as provided in Section 5, or any other compensation or benefits provided to FIRE CHIEF under this Agreement.

7) Vehicle.

Commencing on the **1st day of July 2020**, the TOWN will provide the FIRE

CHIEF with a vehicle to be used **SOLELY** for TOWN business: The TOWN will pay for all fuel, maintenance, and insurance for said vehicle.

8) Annual Performance Review.

- A) The Town Manager shall conduct a performance review annually prior to April 1st of each year.
- B) The Town Manager will specifically evaluate FIRE CHIEF'S performance in all areas of the duties listed in this Agreement as well as FIRE CHIEF'S overall performance. If FIRE CHIEF receives an unsatisfactory performance rating, FIRE CHIEF'S compensation may be reduced for the remainder of the Agreement.
- C) A poor performance evaluation may be justification for immediate termination of this Agreement, subject to the terms contained in section 6 (A) (6) herein. The FIRE CHIEF'S annual performance review, and the Town Manager's recommendations, shall be submitted to the Town Council for final approval.

9) Miscellaneous.

- A) **Waiver.** No latitude, indulgence or forbearance granted by the TOWN to FIRE CHIEF shall be deemed a relinquishment of its right to direct or control him or a waiver of its right to require performance and fulfillment of the duties and responsibilities of his contract hereunder or of any other provision hereof.
- B) **Notice.** Any and all notices, requests or other communications required or permitted in or by any provision of this Agreement shall be in writing and may be delivered personally or by mail.

1) Notice to TOWN: Town Manager
 418 E. Main St.
 Springerville, AZ 85938

2) Notice to FIRE CHIEF: Robert J. Pena Jr.
 469 S. Butler Dr.
 Springerville, AZ 85938

- C) **Modification.** No agreement or understanding purporting to alter, vary, modify or extend this Agreement or any provision hereof shall be binding upon either party hereto unless in writing and signed by an authorized person of the TOWN and by FIRE CHIEF.
- D) **Severability.** Should any clause or provision of this Agreement be declared illegal or unenforceable by a court of competent jurisdiction, and cannot be modified to be enforceable, such provision shall be immediately null and void, leaving the remainder of this Agreement in full force and effect. The Parties

further agree that any such court is expressly authorized to modify any such unenforceable provision of this Agreement in lieu of severing, whether by rewriting the offending provision, deleting any or all of the offending provision, adding additional language to this Agreement, or by making such other modifications as it deems warranted to carry out the intent and agreement of the Parties as embodied herein to the maximum extent permitted by law.


E) **Entire Agreement.** This Agreement constitutes the sole and entire agreement and understanding of the parties hereto concerning the subject matter of this agreement, and all previous agreements or understandings, whether written or oral, between parties hereto pertaining to the subject matter hereof are merged herein and superseded by the provisions of this Agreement.

F) **Governing Law and Venue.** This Agreement shall be governed by the laws of Arizona, but if a provision hereof is invalid in whole or in part, such invalidity shall not affect the force or effect of any other provision of this agreement. Any dispute arising from this Agreement shall be brought in the County of Apache, State of Arizona.

IN WITNESS WHEREOF, the FIRE CHIEF and the TOWN have executed and deliver this Agreement effective as of the last date set forth below.



Fire Chief (Robert J. Pena Jr.)



Town Manager Joseph Jarvis

Attest:



Town Clerk, Kelsi Miller

Approved as to Form:



Town Attorney, Timothy B. Shaffery

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Heidi Wink, Interim Town Manager/ Finance Director
DATE: 06/17/2020
SUBJECT: Adoption of FY 2020/2021 Tentative Budget

SUGGESTED MOTIONS:

I move we adopt the FY 2021/2022 tentative budget for the Town of Springerville as presented.

OR

I move we adopt the FY 2021/2022 tentative budget for the Town of Springerville with the requested changes.

OR

I move we table the budget adoption.

STAFF REPORT

City/Town of Springerville
Summary Schedule of Estimated Revenues and Expenditures/Expenses
 Fiscal year 2022

Fiscal year	S c h		Funds							Total All Funds	
			General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds		
2021	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	1	2,850,530	6,442,647	60,000	0	0	1,753,729	0	11,106,906
2021	Actual Expenditures/Expenses**	E	2	2,662,915	1,639,680	39,412	0	0	1,382,285	0	5,724,292
2022	Fund Balance/Net Position at July 1***		3	677,666	334,694				289,913		1,302,273
2022	Primary Property Tax Levy	B	4	0							0
2022	Secondary Property Tax Levy	B	5								0
2022	Estimated Revenues Other than Property Taxes	C	6	4,863,573	5,032,143	0	0	0	1,528,250	0	11,423,966
2022	Other Financing Sources	D	7	0	0	0	0	0	0	0	0
2022	Other Financing (Uses)	D	8	0	0	0	0	0	0	0	0
2022	Interfund Transfers In	D	9	0	42,400	43,350	0	0	0	0	85,750
2022	Interfund Transfers (Out)	D	10	85,750	0	0	0	0	0	0	85,750
2022	Line 11: Reduction for Fund Balance Reserved for Future Budget Year Expenditures										
	Maintained for Future Debt Retirement										0
	Maintained for Future Capital Projects										0
	Maintained for Future Financial Stability										0
											0
2022	Total Financial Resources Available		12	5,455,489	5,409,237	43,350	0	0	1,818,163	0	12,726,239
2022	Budgeted Expenditures/Expenses	E	13	5,455,489	5,409,237	40,000	0	0	1,818,163	0	12,722,889

Expenditure Limitation Comparison

- 1 Budgeted expenditures/expenses
- 2 Add/subtract: estimated net reconciling items
- 3 Budgeted expenditures/expenses adjusted for reconciling items
- 4 Less: estimated exclusions
- 5 Amount subject to the expenditure limitation
- 6 EEC expenditure limitation

	2021	2022
1	\$ 11,106,906	\$ 12,722,889
2		
3	11,106,906	12,722,889
4	7,591,099	7,580,393
5	\$ 3,515,807	\$ 5,162,496
6	\$ 13,459,667	\$ 13,834,995

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

- * Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.
- ** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
- *** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

City/Town of Springerville
Tax Levy and Tax Rate Information
Fiscal year 2022

	2021	2022
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ _____	\$ _____
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ _____	\$ _____
<u>Property tax judgment</u>	_____	_____
B. Secondary property taxes	_____	_____
<u>Property tax judgment</u>	_____	_____
C. Total property tax levy amounts	\$ _____	\$ _____
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____	_____
<u>Property tax judgment</u>	_____	_____
(2) Secondary property tax rate	_____	_____
<u>Property tax judgment</u>	_____	_____
(3) Total city/town tax rate	_____	_____
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**City/Town of Springerville
Revenues Other than Property Taxes
Fiscal Year 2022**

Source of revenues	Estimated revenues 2021	Actual revenues* 2021	Estimated revenues 2022
General Fund			
Local taxes			
City Sales Tax	\$ 1,570,000	\$ 1,710,866	\$ 1,725,000
Licenses and permits			
Building Permits	7,500	11,347	10,500
Conditional Use Permits	250	355	300
Business Licenses	2,600	3,300	3,000
Application & Filing Fees	300	500	500
Other Licenses & Permits	550	2,403	1,500
Intergovernmental			
State Sales Tax	179,309	193,291	202,248
Urban Revenue	282,000	282,683	258,081
VLT	149,000	155,658	159,134
Charges for services			
Cemetery Fees	3,700	7,000	5,000
Fines and forfeits			
Magistrate Court	40,000	33,634	35,000
Interest on investments			
LGIP	58,000	3,292	3,500
In-lieu property taxes			
Contributions			
Litigation Settlement			2,000,000
Miscellaneous			
Public Safety	6,250	6,796	4,450
Misc	5,600	32,940	8,150
White Mountain Apache	5,000	2,875	5,000
Heritage Museum/Casa Malpais	12,200	11,750	12,250
Firefighting Revenue	25,000	53,373	25,000
Fireworks Revenue	20,000	15,000	15,000
Tower Lease	17,500	17,600	17,600
AMRRP Reimbursement	78,093		72,360
GF Sales of Asset		36,780	300,000
Total General Fund	\$ 2,462,852	\$ 2,581,443	\$ 4,863,573

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

City/Town of Springerville
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal year 2022

Fund	Other financing 2022		Interfund transfers 2022	
	Sources	(Uses)	In	(Out)
General Fund				
Senior Center	\$	\$	\$	\$ 35,000
SC Transportation				7,400
MPC				43,350
Total General Fund	\$	\$	\$	\$ 85,750
Special Revenue Funds				
Senior Center	\$	\$	\$ 35,000	\$
SC Transportation			7,400	
Total Special Revenue Funds	\$	\$	\$ 42,400	\$
Debt Service Funds				
MPC	\$	\$	\$ 43,350	\$
Total Debt Service Funds	\$	\$	\$ 43,350	\$
Capital Projects Funds				
	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
Permanent Funds				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
Enterprise Funds				
	\$	\$	\$	\$
Total Enterprise Funds	\$	\$	\$	\$
Internal Service Funds				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
Total all Funds	\$	\$	\$ 85,750	\$ 85,750

**City/Town of Springerville
Expenditures/Expenses by Fund
Fiscal year 2022**

Fund/Department	Adopted Budgeted Expenditures/ Expenses 2021	Expenditure/ Expense adjustments approved 2021	Actual Expenditures/ Expenses* 2021	Budgeted Expenditures/ Expenses 2022
General Fund				
General Government	\$ 335,000	\$ (267,000)	\$ 128,423	\$ 467,400
Mayor & Council	63,894	65,000	126,300	65,984
Legal	49,000	45,000	87,869	2,118,000
Magistrate	57,470		55,177	57,570
Administration	267,630	32,000	262,952	491,958
Finance	199,711		178,216	206,888
Planning & Zoning	83,789		68,109	131,864
Police	1,034,276		967,434	1,042,380
Animal Control	58,160		56,086	70,968
Fire	398,018		399,645	420,213
Building Maint	69,824	125,000	128,868	132,949
Heritage/Casa	127,150		110,676	125,773
Mechanic Shop	27,821		25,977	28,498
Parks & Cemetery	78,787		67,183	95,044
Total General Fund	\$ 2,850,530	\$	\$ 2,662,915	\$ 5,455,489
Special Revenue Funds				
HURF	\$ 764,821	\$	\$ 472,298	\$ 606,076
Senior Center	339,738		266,317	402,824
Airport	496,438		445,747	403,421
General Government Grants	3,920,000		270,950	2,993,077
Public Safety Grant	260,000		170,925	496,536
Transportation Grants	600,000			350,000
Culture & Recreation Grants				30,000
Public Works Grants				50,000
Santa Donations	2,500			3,000
Tourism	55,500		12,491	62,000
Fire Fighters Pension	3,650		952	3,650
Fire Fighters CIP				8,653
Total Special Revenue Funds	\$ 6,442,647	\$	\$ 1,639,680	\$ 5,409,237
Debt Service Funds				
MPC	\$ 60,000	\$	\$ 39,412	\$ 40,000
Total Debt Service Funds	\$ 60,000	\$	\$ 39,412	\$ 40,000
Capital Projects Funds				
	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
Permanent Funds				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
Enterprise Funds				
Water	\$ 998,410	\$	\$ 755,465	\$ 1,035,292
Water Contingency	10,000			20,000
Wastewater	735,319		626,820	742,871
Wastewater Contingency	10,000			20,000
Total Enterprise Funds	\$ 1,753,729	\$	\$ 1,382,285	\$ 1,818,163
Internal Service Funds				
Contingency	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
Total all Funds	\$ 11,106,906	\$	\$ 5,724,292	\$ 12,722,889

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Town of Springerville
Draft Budget Changes 1

Department	Page #	Reason for Change	Account #	Original Amt	Revised Amt	Difference
General Fund Revenues	1	Sale of old fire department	4053	125,000.00	300,000.00	175,000.00
Total Revenue Increase						175,000.00
01-115 Administration	6	Purchase of property	5071	0.00	175,000.00	175,000.00
01-115 Administration	6	Internet tower and components	5071	0.00	30,000.00	30,000.00
Total Expenditure Increase						205,000.00
01-140 Fire	11	Remove 1 full time employee	5000	167,730.00	141,210.00	(26,520.00)
01-140 Fire	11		5002	17,763.00	14,472.00	(3,291.00)
01-140 Fire	11		5003	15,010.00	12,981.00	(2,029.00)
01-140 Fire	11		5004	65,876.00	43,958.00	(21,918.00)
01-140 Fire	11		5005	2,880.00	2,080.00	(800.00)
01-140 Fire	11		5006	8,482.00	7,444.00	(1,038.00)
Total Expenditure Decrease						(55,596.00)
02-170 HURF	16	Flags & banners	5019	500.00	2,500.00	2,000.00
Total Expenditure Increase						2,000.00
04-180 Airport	19	Grant match	5988	0.00	7,000.00	7,000.00
Total Expenditure Increase						7,000.00

**Town of Springerville
Budget Worksheet FY 21-22
General Fund Revenues 01**

General Fund Revenue:		Actual 6/30/2020 FY 19-20	Adopted Budget FY 20-21	Estimate 6/30/2021 FY 20-21	Proposed Budget FY 21-22
4000	City Sales Tax	\$ 1,732,785.00	\$ 1,570,000.00	\$ 1,710,866.00	\$ 1,725,000.00
4001	Sate Sales Tax	\$ 204,684.00	\$ 179,309.00	\$ 193,291.00	\$ 202,248.00
4002	Urban Revenue Sharing	\$ 256,309.00	\$ 282,000.00	\$ 282,683.00	\$ 258,081.00
4003	Vehicle License Tax	\$ 145,250.00	\$ 149,000.00	\$ 155,658.00	\$ 159,134.00
4004	Building Permits	\$ 10,228.00	\$ 7,500.00	\$ 11,347.00	\$ 10,500.00
4005	Conditional Use Permits	\$ 280.00	\$ 250.00	\$ 355.00	\$ 300.00
4006	Business Licenses	\$ 2,700.00	\$ 2,600.00	\$ 3,300.00	\$ 3,000.00
4007	Application & Filing Fees	\$ 520.00	\$ 300.00	\$ 500.00	\$ 500.00
4008	Other Licenses & Permits	\$ 575.00	\$ 550.00	\$ 2,403.00	\$ 1,500.00
4009	Cemetery Fees	\$ 5,350.00	\$ 3,700.00	\$ 7,000.00	\$ 5,000.00
4011	Animal Control Revenue	\$ 4,648.00	\$ 3,500.00	\$ 2,436.00	\$ 2,200.00
4012	Animal Control Donation	\$ -	\$ -	\$ -	\$ -
4013	Police Dept Fees	\$ 1,922.00	\$ 2,500.00	\$ 1,905.00	\$ 2,000.00
4016	Lease Agreement Revenue	\$ 17,757.00	\$ 17,500.00	\$ 17,600.00	\$ 17,600.00
4017	Fireworks Revenue	\$ 16,837.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00
4018	Police Misc Revenue (auction)	\$ 3,530.00	\$ -	\$ -	\$ -
4019	Fire Fighting Revenue	\$ 16,694.00	\$ 25,000.00	\$ 53,373.00	\$ 25,000.00
4020	Grant Revenue	\$ 1,601.00	\$ -	\$ -	\$ -
4022	Consignment Sales Revenue	\$ 655.00	\$ 1,200.00	\$ 732.00	\$ 750.00
4025	Fines & Forfeitures	\$ 41,416.00	\$ 40,000.00	\$ 33,634.00	\$ 35,000.00
4026	Restitution	\$ 248.00	\$ 250.00	\$ 198.00	\$ 250.00
4028	Misc Revenue	\$ 92,902.00	\$ 83,093.00	\$ 30,540.00	\$ 79,860.00
4029	USFS Rental Lease	\$ 8,500.00	\$ -	\$ -	\$ -
4033	Rental Revenue (greenhouse)	\$ 250.00	\$ 300.00	\$ 60.00	\$ 150.00
4034	Casa Tour Revenue	\$ 6,254.00	\$ 7,000.00	\$ 6,324.00	\$ 6,500.00
4037	Misc Donations	\$ 300.00	\$ 300.00	\$ 2,400.00	\$ 500.00
4042	White Mountain Apache	\$ 4,507.00	\$ 5,000.00	\$ 2,875.00	\$ 5,000.00
4045	LGIP Interest Earned	\$ 48,208.00	\$ 58,000.00	\$ 3,292.00	\$ 3,500.00
4053	GF Asset Sales	\$ -	\$ -	\$ 36,780.00	\$ 300,000.00
4057	Police Sale of Merchandise	\$ -	\$ -	\$ 2,310.00	\$ -
4116	Heritage/Casa Donations	\$ 2,184.00	\$ 2,500.00	\$ 2,713.00	\$ 3,000.00
4117	Heritage/Casa Sale of Merchandise	\$ 1,930.00	\$ 1,500.00	\$ 1,868.00	\$ 2,000.00
4957	Transfer from Other Funds	\$ -	\$ -	\$ -	\$ -
4994	Litigation Settlement	\$ -	\$ -	\$ -	\$ 2,000,000.00
0000	Reserves/Cash Balance	\$ -	\$ -	\$ -	\$ -
General Fund Revenue Total		\$ 2,629,024.00	\$ 2,462,852.00	\$ 2,581,443.00	\$ 4,863,573.00

**Town of Springerville
Budget Worksheet FY 21-22
Administration 01-115**

Administration:		Actual 6/30/2020 FY 19-20	Adopted Budget FY 20-21	Estimate 6/30/2021 FY 20-21	Proposed Budget FY 21-22
5000	Salaries & Wages	\$ 169,217.00	\$ 173,700.00	\$ 161,691.00	\$ 160,897.00
5001	Overtime	\$ -	\$ -	\$ -	\$ -
5002	Retirement	\$ 18,112.00	\$ 16,913.00	\$ 15,954.00	\$ 19,563.00
5003	Payroll Taxes-Employer	\$ 12,728.00	\$ 10,917.00	\$ 12,706.00	\$ 12,388.00
5004	Group Insurance	\$ 25,936.00	\$ 21,215.00	\$ 17,829.00	\$ 22,421.00
5005	Other Benefits	\$ 1,008.00	\$ 1,000.00	\$ 552.00	\$ 1,040.00
5006	Workers Comp Insurance	\$ 1,473.00	\$ 1,700.00	\$ 1,407.00	\$ 2,099.00
Subtotal		\$ 228,474.00	\$ 225,445.00	\$ 210,139.00	\$ 218,408.00

5009	Office Supplies	\$ 2,738.00	\$ 2,800.00	\$ 808.00	\$ 1,500.00
5010	Postage & Freight	\$ 223.00	\$ 250.00	\$ 220.00	\$ 250.00
5011	Vehicle/Equipment Fuel	\$ 927.00	\$ 1,000.00	\$ 503.00	\$ 750.00
5012	Professional & Consulting Services	\$ 3,295.00	\$ 20,000.00	\$ 14,085.00	\$ 5,000.00
5014	Contractual Services	\$ 111.00	\$ -	\$ 2,394.00	\$ 7,000.00
5016	Communications	\$ 2,815.00	\$ 3,500.00	\$ 2,690.00	\$ 3,000.00
5017	Travel/Meetings/Training	\$ 2,962.00	\$ 5,000.00	\$ 1,186.00	\$ 5,000.00
5018	Garbage Service	\$ 247.00	\$ 385.00	\$ 261.00	\$ 325.00
5019	Printing, Publication & Advertising	\$ 1,086.00	\$ 1,200.00	\$ 445.00	\$ 750.00
5020	Public Relations	\$ 486.00	\$ 750.00	\$ 294.00	\$ 750.00
5021	Utilities-Electric	\$ 3,869.00	\$ 4,550.00	\$ 4,527.00	\$ 4,500.00
5022	Utilities-Propane	\$ 3,018.00	\$ 4,000.00	\$ 2,429.00	\$ 3,000.00
5024	Vehicle Maintenance	\$ 487.00	\$ 500.00	\$ -	\$ 500.00
5025	Dues & Subscriptions/Licenses	\$ 4,861.00	\$ 5,000.00	\$ 4,898.00	\$ 6,350.00
5026	Elections	\$ -	\$ 4,200.00	\$ 1,407.00	\$ 5,000.00
5027	Taxes, Licenses & Fees	\$ 784.00	\$ 1,600.00	\$ 795.00	\$ 1,000.00
5030	Miscellaneous	\$ 487.00	\$ 750.00	\$ 312.00	\$ 500.00
5036	Computer Maint & Service	\$ 3,903.00	\$ 5,000.00	\$ 4,145.00	\$ 5,000.00
5038	Internet Services	\$ -	\$ -	\$ -	\$ 3,000.00
5048	NPC Campus Cost	\$ 1,896.00	\$ 3,500.00	\$ 1,683.00	\$ 1,500.00
5053	Property, Casulty & Liability	\$ 1,487.00	\$ 2,225.00	\$ 1,050.00	\$ 1,550.00
5057	HR Supplies	\$ 383.00	\$ 1,000.00	\$ 913.00	\$ 1,000.00
5058	Office Furniture and Equipment	\$ 4,979.00	\$ -	\$ 500.00	\$ 4,000.00
5059	Cleaning & Janitorial Supplies	\$ 525.00	\$ 500.00	\$ 675.00	\$ -
5061	Equipment Maintenance	\$ -	\$ 500.00	\$ 239.00	\$ 500.00
5071	Capital Expenditures	\$ -	\$ -	\$ -	\$ 205,000.00
5093	Capital Lease - Principal	\$ 5,112.00	\$ 5,500.00	\$ 5,874.00	\$ 6,250.00
5094	Capital Lease - Interest	\$ 360.00	\$ 475.00	\$ 480.00	\$ 575.00
Subtotal		\$ 47,041.00	\$ 74,185.00	\$ 52,813.00	\$ 273,550.00
Administration Total:		\$ 275,515.00	\$ 299,630.00	\$ 262,952.00	\$ 491,958.00

**Town of Springerville
Budget Worksheet FY 21-22
Fire 01-140**

Fire:		Actual 6/30/2020 FY 19-20	Adopted Budget FY 20-21	Estimate 6/30/2021 FY 20-21	Proposed Budget FY 21-22
5000	Salaries & Wages	\$ 53,918.00	\$ 87,635.00	\$ 111,160.00	\$ 141,210.00
5001	Overtime	\$ 898.00	\$ -	\$ 24,450.00	\$ 28,000.00
5002	Retirement	\$ 3,558.00	\$ 7,677.00	\$ 7,975.00	\$ 14,472.00
5003	Payroll Taxes-Employer	\$ 4,183.00	\$ 6,741.00	\$ 10,374.00	\$ 12,981.00
5004	Group Insurance	\$ 4,817.00	\$ 20,725.00	\$ 20,442.00	\$ 43,958.00
5006	Other Benefits	\$ 154.00	\$ 1,280.00	\$ 1,280.00	\$ 2,080.00
5006	Workers Comp Insurance	\$ 1,670.00	\$ 3,000.00	\$ 5,962.00	\$ 7,444.00
	Subtotal	\$ 69,198.00	\$ 127,058.00	\$ 181,643.00	\$ 250,145.00
5008	Uniform Allowance	\$ 995.00	\$ 1,000.00	\$ 756.00	\$ 1,000.00
5009	Office Supplies	\$ 818.00	\$ 1,000.00	\$ 1,289.00	\$ 1,200.00
5010	Postage & Freight	\$ 58.00	\$ 100.00	\$ 78.00	\$ 100.00
5011	Vehicle/Equipment Fuel	\$ 2,817.00	\$ 2,500.00	\$ 3,616.00	\$ 4,000.00
5012	Professional & Consulting Services	\$ 4,496.00	\$ 2,000.00	\$ 2,263.00	\$ 2,500.00
5014	Contractual Services	\$ 22,180.00	\$ 15,000.00	\$ -	\$ -
5016	Communications	\$ 2,157.00	\$ 2,500.00	\$ 3,519.00	\$ 3,500.00
5017	Travel/Meetings/Training	\$ 5,268.00	\$ 6,000.00	\$ 4,253.00	\$ 6,000.00
5018	Garbage Service	\$ 535.00	\$ 625.00	\$ 539.00	\$ 625.00
5019	Printing, Publication & Advertising	\$ -	\$ 100.00	\$ 67.00	\$ 150.00
5020	Public Relations	\$ 550.00	\$ 500.00	\$ 451.00	\$ 500.00
5021	Utilities-Electric	\$ 2,231.00	\$ 2,400.00	\$ 2,358.00	\$ 3,000.00
5022	Utilities-Propane	\$ 4,276.00	\$ 5,000.00	\$ 4,529.00	\$ 4,600.00
5024	Vehicle Maintenance	\$ 445.00	\$ 2,000.00	\$ 769.00	\$ 1,250.00
5025	Dues & Subscriptions/Licenses	\$ 250.00	\$ 700.00	\$ 250.00	\$ 500.00
5027	Taxes, Licenses & Fees	\$ 70.00	\$ 100.00	\$ -	\$ 2,750.00
5029	Unemployment Claims	\$ -	\$ 1,000.00	\$ 634.00	\$ 1,000.00
5030	Miscellaneous	\$ 1,379.00	\$ 500.00	\$ -	\$ 500.00
5036	Computer Maint & Service	\$ 2,060.00	\$ 2,200.00	\$ 1,945.00	\$ 3,000.00
5038	Internet Services	\$ -	\$ -	\$ -	\$ 5,000.00
5053	Property, Casualty & Liability	\$ 22,307.00	\$ 24,325.00	\$ 22,400.00	\$ 23,000.00
5058	Office Furniture & Equipment	\$ 120.00	\$ 1,000.00	\$ -	\$ 1,000.00
5059	Cleaning & Janitorial Supplies	\$ 353.00	\$ 500.00	\$ 795.00	\$ 750.00
5061	Equipment Maintenance	\$ 6,813.00	\$ 5,570.00	\$ 5,159.00	\$ 6,600.00
5062	Building Repairs & Maintenance	\$ 179.00	\$ -	\$ 159.00	\$ 500.00
5064	Machinery & Equipment	\$ 6,426.00	\$ 11,840.00	\$ 2,347.00	\$ 22,000.00
5069	County Dispatch Services	\$ 20,218.00	\$ 21,000.00	\$ 20,218.00	\$ 21,000.00
5071	Capital Expenditure	\$ 11,077.00	\$ 135,000.00	\$ 135,000.00	\$ 21,000.00
5073	Small Tools	\$ 346.00	\$ 1,000.00	\$ -	\$ 500.00
5093	Capital Lease - Principal	\$ -	\$ -	\$ -	\$ 22,977.00
5094	Capital Lease - Interest	\$ -	\$ -	\$ -	\$ 2,616.00
5134	Medical Services/Supplies/Exam	\$ 472.00	\$ 500.00	\$ 587.00	\$ 750.00
5135	Grant Match	\$ -	\$ 23,000.00	\$ 3,077.00	\$ 5,000.00
5140	Radio & Communication Repair	\$ 1,144.00	\$ 2,000.00	\$ 944.00	\$ 1,200.00
	Subtotal	\$ 120,040.00	\$ 270,960.00	\$ 218,002.00	\$ 170,068.00
	Fire Total:	\$ 189,238.00	\$ 398,018.00	\$ 399,645.00	\$ 420,213.00

Town of Springerville
Expense Budget Worksheet FY 21-22
HURF 02-170

	Actual 6/30/2020 FY 19-20	Adopted Budget FY 20-21	Estimate 6/30/2021 FY 20-21	Proposed Budget FY 21-22
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HURF:

5000	Salaries & Wages	\$ 118,919.00	\$ 123,835.00	\$ 121,147.00	\$ 139,607.00
5001	Overtime	\$ 612.00	\$ 1,250.00	\$ 672.00	\$ 1,500.00
5002	Retirement	\$ 14,151.00	\$ 14,450.00	\$ 15,079.00	\$ 16,650.00
5003	Payroll Taxes-Employer	\$ 9,041.00	\$ 9,604.00	\$ 9,535.00	\$ 10,825.00
5004	Group Insurance	\$ 42,667.00	\$ 47,716.00	\$ 51,187.00	\$ 54,318.00
5005	Other Benefits	\$ 371.00	\$ 456.00	\$ 274.00	\$ 390.00
5006	Workers Comp Insurance	\$ 8,200.00	\$ 11,060.00	\$ 8,696.00	\$ 11,886.00
	Subtotal	\$ 193,961.00	\$ 208,371.00	\$ 206,590.00	\$ 235,176.00
5008	Uniform Allowance	\$ 380.00	\$ 950.00	\$ 675.00	\$ 950.00
5009	Office Supplies	\$ 405.00	\$ 750.00	\$ 635.00	\$ 750.00
5010	Postage & Freight	\$ 208.00	\$ 200.00	\$ 176.00	\$ 200.00
5011	Vehicle/Equipment Fuel	\$ 5,929.00	\$ 6,000.00	\$ 4,543.00	\$ 5,500.00
5012	Professional & Consulting Services	\$ 33,618.00	\$ -	\$ 1,080.00	\$ 5,000.00
5016	Communications	\$ 3,209.00	\$ 3,750.00	\$ 2,770.00	\$ 3,200.00
5017	Travel & Training	\$ -	\$ 300.00	\$ -	\$ 300.00
5018	Garbage Service	\$ 459.00	\$ 550.00	\$ 498.00	\$ 550.00
5019	Printing, Publication & Advertising	\$ 281.00	\$ 200.00	\$ 555.00	\$ 2,500.00
5020	Public Relations	\$ -	\$ -	\$ -	\$ -
5021	Utilities-Electric	\$ 32,110.00	\$ 35,000.00	\$ 32,094.00	\$ 34,000.00
5022	Utilities-Propane	\$ 613.00	\$ 750.00	\$ 1,080.00	\$ 850.00
5023	Rental Expense	\$ 1,000.00	\$ 1,000.00	\$ 165.00	\$ 750.00
5024	Vehicle Maintenance	\$ 1,959.00	\$ 3,000.00	\$ 955.00	\$ 2,500.00
5025	Dues, Subscriptions, Members	\$ -	\$ 500.00	\$ -	\$ 500.00
5027	Taxes, Licenses & Fees	\$ 1,018.00	\$ 2,000.00	\$ 555.00	\$ 1,500.00
5028	Mechanic Supplies	\$ 614.00	\$ 1,500.00	\$ 763.00	\$ 1,500.00
5029	Unemployment Claims	\$ 1,824.00	\$ 3,000.00	\$ -	\$ 3,000.00
5030	Misc Expense	\$ 393.00	\$ 500.00	\$ 602.00	\$ 500.00
5031	Auditing & Accounting	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
5036	Computer Maint & Service	\$ 7,812.00	\$ 8,500.00	\$ 8,315.00	\$ 8,500.00
5037	GIS	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
5038	Internet Services	\$ -	\$ -	\$ -	\$ 6,400.00
5053	Property, Casualty & Liability	\$ 31,229.00	\$ 32,500.00	\$ 30,019.00	\$ 32,500.00
5054	Insurance Claims	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
5058	Office Furniture & Equipment	\$ 512.00	\$ 300.00	\$ 175.00	\$ 300.00
5059	Cleaning & Janitorial Supplies	\$ 597.00	\$ 800.00	\$ 731.00	\$ 800.00
5061	Equipment Maintenance	\$ 8,365.00	\$ 9,000.00	\$ 6,943.00	\$ 9,000.00
5062	Building Repairs & Maint	\$ 1,225.00	\$ 3,000.00	\$ 1,260.00	\$ 1,900.00
5064	Machinery & Equipment	\$ 4,489.00	\$ 3,000.00	\$ 1,983.00	\$ 2,500.00
5066	Engineering , Architect & Survey	\$ -	\$ -	\$ -	\$ 10,000.00
5071	Capital Expenditures	\$ -	\$ -	\$ -	\$ -
5073	Small Tools	\$ 533.00	\$ 1,000.00	\$ 307.00	\$ 1,000.00

5077	Inmate Labor	\$ 3,380.00	\$ 5,000.00	\$ -	\$ 5,000.00
5080	Road Maintenance	\$ 5,086.00	\$ 10,000.00	\$ 7,979.00	\$ 10,000.00
5081	Street Light Maint	\$ 486.00	\$ 1,200.00	\$ 482.00	\$ 1,200.00
5082	Grant Match	\$ -	\$ -	\$ -	\$ -
5084	Road Paving Program	\$ -	\$ -	\$ -	\$ -
5086	Casa Rest Area Maint	\$ -	\$ 500.00	\$ -	\$ 500.00
5093	Capital Lease Principal	\$ -	\$ -	\$ -	\$ -
5094	Capital Lease Interest	\$ -	\$ -	\$ -	\$ -
5127	Easement Purchases	\$ -	\$ 3,000.00	\$ -	\$ 2,500.00
5134	Medical Services/Supplies/Exam	\$ 279.00	\$ 1,200.00	\$ 358.00	\$ 1,000.00
5137	Road Signs	\$ 953.00	\$ 500.00	\$ 242.00	\$ 750.00
5301	Project Engineering	\$ 2,018.00	\$ 273,000.00	\$ 56,015.00	\$ 30,000.00
5302	Project Construction	\$ -	\$ 117,000.00	\$ 100,000.00	\$ 176,000.00
5978	Safety	\$ 524.00	\$ 500.00	\$ 253.00	\$ 500.00
5998	Contingency	\$ -	\$ 20,000.00	\$ -	\$ -
	Subtotal	\$ 155,008.00	\$ 556,450.00	\$ 265,708.00	\$ 370,900.00
	HURF Total:	\$ 348,969.00	\$ 764,821.00	\$ 472,298.00	\$ 606,076.00

**Town of Springerville
Revenue Budget Worksheet FY 21-22
HURF 02-170**

HURF Revenue:		Actual 6/30/2020 FY 19-20	Adopted Budget FY 20-21	Estimate 6/30/2021 FY 20-21	Proposed Budget FY 21-22
4028	Misc Revenue	\$ 23,695.00	\$ 3,000.00	\$ 3,980.00	\$ 2,000.00
4046	1 Time HURF	\$ 197,802.00	\$ -	\$ -	\$ -
4046	Highway User Tax	\$ 450,133.00	\$ 474,230.00	\$ 472,453.00	\$ 456,683.00
4985	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -
	Cash Balance/Reserves	\$ -	\$ 287,591.00	\$ -	\$ 147,393.00
	HURF Revenue Total	\$ 671,630.00	\$ 764,821.00	\$ 476,433.00	\$ 606,076.00

**Town of Springerville
Budget Worksheet FY 21-22**

Airport 04-180

Airport:		Actual 6/30/2020 FY 19-20	Adopted Budget FY 20-21	Estimate 6/30/2021 FY 20-21	Proposed Budget FY 21-22
5000	Salaries & Wages	\$ 74,531.00	\$ 75,501.00	\$ 75,677.00	\$ 77,894.00
5001	Overtime	\$ 2,713.00	\$ 1,000.00	\$ 2,576.00	\$ 2,500.00
5002	Retirement	\$ 9,070.00	\$ 9,348.00	\$ 9,778.00	\$ 9,977.00
5003	Payroll Taxes-Employer	\$ 5,864.00	\$ 5,935.00	\$ 6,184.00	\$ 6,233.00
5004	Group Insurance	\$ 14,124.00	\$ 15,292.00	\$ 15,186.00	\$ 16,331.00
5005	Other Benefits	\$ 1,360.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00
5006	Workers Comp Insurance	\$ 1,840.00	\$ 2,372.00	\$ 2,032.00	\$ 2,493.00
Subtotal		\$ 109,502.00	\$ 110,528.00	\$ 112,513.00	\$ 116,508.00
5009	Office Supplies	\$ 842.00	\$ 1,000.00	\$ 1,317.00	\$ 1,000.00
5010	Postage & Freight	\$ 161.00	\$ 300.00	\$ 302.00	\$ 300.00
5011	Vehicle/Equipment Fuel	\$ 799.00	\$ 800.00	\$ 436.00	\$ 550.00
5012	Professional & Consulting Services	\$ 22,886.00	\$ 7,500.00	\$ 238.00	\$ 8,500.00
5014	Contractual Services	\$ -	\$ -	\$ -	\$ -
5016	Communications	\$ 5,074.00	\$ 5,750.00	\$ 5,077.00	\$ 5,350.00
5017	Travel & Training	\$ 367.00	\$ 1,500.00	\$ 138.00	\$ 2,000.00
5018	Garbage Service	\$ 535.00	\$ 650.00	\$ 539.00	\$ 650.00
5019	Printing, Publication & Advetising	\$ 596.00	\$ 700.00	\$ 323.00	\$ 550.00
5020	Public Relations	\$ -	\$ 300.00	\$ -	\$ -
5021	Utilities-Electric	\$ 15,735.00	\$ 17,500.00	\$ 15,956.00	\$ 17,000.00
5022	Utilities-Propane	\$ 1,289.00	\$ 1,500.00	\$ 1,072.00	\$ 1,350.00
5023	Rental Expense	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
5024	Vehicle Maintenance	\$ 561.00	\$ 750.00	\$ 650.00	\$ 750.00
5025	Dues, Subscriptions & Members	\$ 2,400.00	\$ 2,410.00	\$ 3,989.00	\$ 7,361.00
5027	Taxes, Licenses & Fees	\$ 1,746.00	\$ 900.00	\$ 419.00	\$ 750.00
5030	Misc Expense	\$ 636.00	\$ 1,000.00	\$ 863.00	\$ 1,000.00
5031	Auditing & Accounting	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
5033	Legal Fees	\$ -	\$ -	\$ -	\$ -
5036	Computer Maint & Service	\$ 2,060.00	\$ 2,500.00	\$ 2,094.00	\$ 2,375.00
5038	Internet Services	\$ -	\$ -	\$ -	\$ 3,200.00
5047	Grounds Maint	\$ -	\$ 5,000.00	\$ 4,150.00	\$ 5,000.00
5053	Property, Casualty & Liability	\$ 25,471.00	\$ 18,675.00	\$ 18,670.00	\$ 25,000.00
5058	Office Furniture & Equipment	\$ 467.00	\$ 1,500.00	\$ 1,488.00	\$ 1,500.00
5059	Cleaning & Janitorial Supplies	\$ 328.00	\$ 700.00	\$ 858.00	\$ 700.00
5061	Equipment Maintenance	\$ 6,589.00	\$ 7,000.00	\$ 7,861.00	\$ 15,127.00
5062	Building Repairs & Maint	\$ 2,055.00	\$ 1,975.00	\$ 915.00	\$ 1,275.00
5064	Machinery & Equipment	\$ -	\$ 6,400.00	\$ 1,609.00	\$ 5,000.00
5065	Bank Charges	\$ 306.00	\$ 350.00	\$ 365.00	\$ 425.00
5066	Engineering & Architect Services	\$ -	\$ -	\$ -	\$ -
5071	Capital Expenditures	\$ 44,248.00	\$ 35,000.00	\$ 9,981.00	\$ -
5073	Small Tools	\$ 131.00	\$ 500.00	\$ -	\$ 500.00

5076	Purchase of merchandise Resale	\$ 583.00	\$ 300.00	\$ 400.00	\$ 300.00
5082	Grant Match	\$ -	\$ 59,680.00	\$ 59,680.00	\$ -
5090	Fuel Purchases-JetA	\$ 138,221.00	\$ 110,000.00	\$ 114,387.00	\$ 117,000.00
5091	Fuel Purchases 100LL	\$ 41,459.00	\$ 50,000.00	\$ 47,972.00	\$ 50,000.00
5092	Runway Maintenance	\$ 4,439.00	\$ 30,000.00	\$ 24,085.00	\$ 5,000.00
5127	Easement Purchases	\$ -		\$ -	\$ -
5988	Transfer to Other Funds Grant Match	\$ 359.00	\$ 6,370.00	\$ -	\$ 7,000.00
	Subtotal	\$ 327,743.00	\$ 385,910.00	\$ 333,234.00	\$ 293,913.00
	Airport Total:	\$ 437,245.00	\$ 496,438.00	\$ 445,747.00	\$ 410,421.00

**Town of Springerville
Revenue Budget Worksheet FY 20-21
Airport 04-180**

Airport Revenue:	Actual Revenue FY 19-20	Adopted Budget FY 20-21	Estimate 6/30/2021 FY 20-21	Proposed Budget FY 21-22
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4010	Special Events Revenue	\$ -	\$ -	\$ -	\$ -
4020	Grant Revenue	\$ 20,000.00	\$ -	\$ -	\$ -
4028	Miscellaneous Revenue	\$ 45,410.00	\$ 500.00	\$ -	\$ 500.00
4036	Sale of Merchandise	\$ 224.00	\$ 200.00	\$ 340.00	\$ 200.00
4074	Airport Related Leases	\$ 2,927.00	\$ 5,000.00	\$ 4,387.00	\$ 9,000.00
4075	USFS Apron Lease	\$ 4,000.00	\$ 4,000.00	\$ 5,850.00	\$ 4,000.00
4076	Office Space Rental	\$ 4,632.00	\$ 3,168.00	\$ 3,611.00	\$ -
4077	Fuel Sales 100LL	\$ 67,865.00	\$ 60,000.00	\$ 62,940.00	\$ 58,000.00
4078	Fuel Sales JetA	\$ 165,128.00	\$ 145,000.00	\$ 120,715.00	\$ 115,000.00
4080	Hangar Rent	\$ 15,768.00	\$ 14,000.00	\$ 13,359.00	\$ 13,000.00
4081	Tie Down Fees	\$ 9,033.00	\$ 9,500.00	\$ 9,023.00	\$ 8,500.00
4082	Airport Parking	\$ 7,896.00	\$ 7,500.00	\$ 6,892.00	\$ 5,500.00
4083	Other Airport Charges	\$ 1,522.00	\$ 1,000.00	\$ 1,386.00	\$ 1,500.00
4084	Commercial Operating Fees	\$ 2,750.00	\$ 3,000.00	\$ 2,750.00	\$ 3,000.00
4112	Terminal Advertising	\$ -	\$ 3,000.00	\$ -	\$ -
4113	Landing Fees	\$ 1,444.00	\$ 1,200.00	\$ 1,485.00	\$ 1,500.00
4114	Call Out Fees	\$ 828.00	\$ 500.00	\$ 765.00	\$ 700.00
4985	Transfer from General Fund-Operate	\$ -	\$ -	\$ -	\$ -
4993	Transfer from General Fund-Grant M	\$ -	\$ -	\$ -	\$ -
0000	Reserves/Cash Balance	\$ -	\$ 238,870.00	\$ 212,244.00	\$ 190,021.00
	Airport Revenue Total	\$ 349,427.00	\$ 496,438.00	\$ 445,747.00	\$ 410,421.00

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Heidi Wink, Interim Town Manager
DATE: 6/16/2021
SUBJECT: Ordinance 2021-001

SUGGESTED MOTIONS:

STAFF REPORT

- a. This item was requested to be on the agenda from Mayor Hanson. Please discuss the item and direct staff.

- b. If you choose to complete a first reading the Mayor may choose to read the title of the Ordinance out loud. (It's not necessary to read the ordinance in its entirety unless asked to do so).

Title of Ordinance 2021-001

AN ORDINANCE OF THE TOWN OF SPRINGERVILLE, APACHE COUNTY, ARIZONA AMENDING THE TOWN CODE, TITLE 2, CHAPTER 2.04 SECTION 2.04.080 REGULAR MEETINGS RELATED TO THE START TIME OF REGULAR MEETINGS, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, AND ESTABLISHING AN EFFECTIVE DATE:

ORDINANCE 2021-001

AN ORDINANCE OF THE TOWN OF SPRINGERVILLE, APACHE COUNTY, ARIZONA AMENDING THE TOWN CODE, TITLE 2, CHAPTER 2.04 SECTION 2.04.080 REGULAR MEETINGS RELATED TO THE START TIME OF REGULAR MEETINGS, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, AND ESTABLISHING AN EFFECTIVE DATE:

BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF SPRINGERVILLE, ARIZONA AS FOLLOWS:

WHEREAS, it is in the best interest of the Town to amend the Town Code, Chapter 2.04 Town Council, Sections 2.04.080 Regular meetings; and

WHEREAS, this Ordinance shall become effective 30 days after its passage and adoption: and,

WHEREAS, all ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference, are hereby repealed.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF SPRINGERVILLE, APACHE COUNTY, ARIZONA, AS FOLLOWS:

Section 1: That Chapter 2.04.080 "Regular meetings" is hereby amended by deleting existing meeting start time of six p.m., and inserting a meeting start time of five p.m.

Section 2: That if any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be unlawful, invalid, or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Springerville, Arizona, this _____ day of _____ 2021.

Phil Hanson, Jr., Mayor

ATTEST:

Kelsi Miller, Town Clerk

APPROVED AS TO FORM:

Tosca Henry, Town Attorney
The Tosca Law Firm, PLC

ORDINANCE 2021-001

I, KELSI MILLER, TOWN CLERK, DO HEREBY CERTIFY THAT A TRUE AND CORRECT COPY OF THE ORDINANCE NO. _____ ADOPTED BY THE COMMON COUNCIL OF THE TOWN OF SPRINGERVILLE, ARIZONA, ON THE _____ DAY OF _____ 2021, WAS POSTED IN THREE PLACES ON THE _____ DAY OF _____, 2021.

Kelsi Miller, Town Clerk

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Heidi Wink, Interim Town Manager
DATE: 6/16/2021
SUBJECT: Community Center

SUGGESTED MOTIONS:

STAFF REPORT

A Councilor has requested this item be placed on the agenda. They would like to discuss with the other Councilors interest in having the Community Center become a nonprofit organization.

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Kelsi Miller, Town Clerk
DATE: 6/16/2021
SUBJECT: Event Trailer

SUGGESTED MOTIONS:

STAFF REPORT

The White Mountain Historical Society has requested this item be placed on the agenda. They wish to give the event trailer to the Town of Springerville to rent to the public if the Council supports the staff doing so.

White Mountain Historical Society
Community Event Trailer
418 E Main St. Springerville, AZ 85938
Phone No. (928) 333-2656 ext 221 Fax Number (928) 333-5598

Name of Renter: _____
Phone Number: _____
Group Name: (if applicable): _____ Event Type: _____
Event Address: _____
Address: _____
City, State, Zip: _____
Date of Reservation _____ Time of Reservation: _____
Date of Return _____ Time of Return: _____
Rented:
Chairs _____ Tables _____ Canopy _____ Wheel Holders _____
Other Assets _____

❖ **Rental Hours for Pick up / Drop off Monday-Thursday 7:00 AM – 5:30 PM**

Send this form along with your full payment to: Town of Springerville
418 E Main St.
Springerville, AZ 85938

FEES: Rental Fee: \$25.00 Refundable Deposit: \$ 200.00

Returned In Working Order Yes No

Items Damaged _____ Cost for Replacement _____

Signature: Responsibility, Use & Disclaimer: You are responsible for the use of the rented items. You assume all risks inherent to the operation and use of rented items, and agree to assume the entire responsibility for the defense of, and to pay, indemnity and hold WMHS harmless from and hereby release WMHS from, all claims for damage to property or bodily injury (including death) resulting from the use, operation or possession of the items, whether or not it be claimed or found that such damage or injury resulted in whole or part from WMHS negligence, from the defective condition of the items, or any other. You (the customer) are responsible for returning rental items in the same condition in which they were received, except for ordinary wear and tear. You are liable for the replacement cost of damaged or lost items.

Name of Renter (print): _____

Name of Renter (sign): _____ Date: _____

Finance Use Only:

Fees Paid: _____ Deposit Paid _____ Date Paid: _____

Payment Type:

Check

Cash

Card No

Employee Signature